

**AAA Reports and Details  
On  
Follow-up Actions**



# SRINIVASA DEGREE COLLEGE

Muddanuru Road, Beside R.D.O. office Jammalamadugu-516434 Y.S.R Dist, A.P.

(AFFILIATED TO YOGI VEMANA UNIVERSITY)

Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

## DEPARTMENT: COMMERCE Course File Audit for Academic Year: 2020-21

S. No.	Contents	I B. Com (CA)	II B. Com (CA)	III B. Com (CA)	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	x	√	
4	Course Syllabus & Course Time Table	√	√	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	√	
15	Assignments Unit-wise	√	√	√	
16	Internal Question Papers With Key	√	√	√	
17	Sample Answer Sheets	√	√	√	





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Email: srinivasadegree.jmd@gmail.com

**DEPARTMENT: Commerce Question Paper Audit for Academic Year: 2020-21`**

S. No.	COMMENTS	I B. Com(CA)	II B. Com(CA)	III B. Com(CA)	Remarks
1	Whether all the Units are covered in Question Paper?	√	X	√	
2	Whether Question Paper covered both theory and problems?	√	√	X	
3	Whether any Questions was out of Syllabus?	√	√	√	
4	Is there any mistake spelling error/in complete information in Question Paper?	X	√	√	
5	Whether Question are mapped to Cos?	√	√	√	
6	Whether Blooms Taxonomy was followed?	√	√	√	

**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1-** Questions in the paper based on Bloom's taxonomy Faculty to follows the same.

**Action #1-** Interacted with the

**Suggestion # 2-** Some questions are identified out Of Syllabus.

**Action #2-** same information Intimated to the concerned, subject faculty

**Suggestion # 3-**

**Action #3**

**Signature of the committee member**

1. T. Ramani  
 2. T. Ganga Rao  
 3. T. Sastry Reddy  
 4. V. Venkatesh  
 5. P. Vijaya Lakshmi





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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2020-21

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	T. RAMANJANEYULU	Chairman	
2	T. GURU PRASAD REDDY	Member	
3	T. SAYYAD NABI	Member	
4	V. VENKATA TULASI	Member	
5	P. VIJAYA BHASKAR	Member	



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2. All the Departments
3. Examination Cell

Principal  
PRINCIPAL  
Srinivasa Degree College  
JAMMALAMADUGU.

18	Continuous Evaluation marks(tests/ Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	√	
21	Result Analysis	x	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	√	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	√	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide guest Faculty for III  
B. Com students regarding the mini project.

**Action # 1** Provided guest  
For awareness mini project.

**Suggestion # 2-** Uses of LCD projectors for few Lecturers. **Action # 2**

**Suggestion # 3**

**Action # 3**

**Signature of Committee members**

① T. Ravi  
② T. Gurusu prasad.  
③ H. Sajjad Nabi  
④ V. Venkata Thulasi  
⑤ J. Vijaya bhaskar





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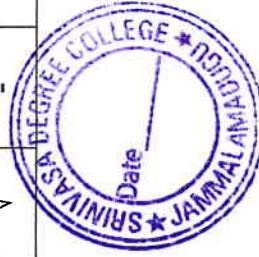
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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: COMMERCE

Library Audit for Academic year: 2020-21

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	√	√	√	-	√	-	
2	Volumes/Journals/Publications	√	√	√	-	√	-	
3	Basic Facilities (Water/fan/Light, etc..)	√	√	√	-	√	-	
4	Digital Library Accessibility	√	√	√	-	√	-	



5	Project Reports		√	√	√	-	√	-
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**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1- Need to Security about the student's bags and cell phones at the outside of the library racks.**

**Action #1- We accept cc cameras to monitor the personal Belongs of the students**

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

- ① T. Ram
- ② T. Guru Prasad
- ③ T. Sayyed Nabi
- ④ V. Venkatesh Thulasi
- ⑤ T. Vidya Shakti





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**DEPARTMENT: COMMERCE**

**Class Monitor Audit for Academic Year : 2020-21**

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	-	√	√	-	√	-	
b.	Electives selection	-	√	√	-	√	-	
c.	Subject Assignment to faculty members	-	√	√	-	√	-	
d.	Lab manual preparation if any	-	√	√	-	√	-	
e.	College level calendar of events	-	√	√	-	√	-	
f.	Departmental Calendar of events	-	√	√	-	√	-	
g.	Time Table Preparation	-	√	√	-	√	-	



		semester starts						
h.	Lesson plan	Two week before the semester starts	-	√	√	-	√	-
i.	List of students approved by Principal's office	Two week before the semester starts	-	√	√	-	√	-
<b>2. Activities after commencement of classes</b>								
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	-	√	√	-	√	-
b.	Performances of students in internal tests and action initiated for poor performances	After every test	-	√	√	-	√	-
c.	Students attendances and counseling, if needed	Every month	-	√	√	-	√	-
d.	Display of timetable for practical examinations	One week before semester end date	-	√	√	-	√	-
e.	finalization of IA marks and attendance	Five days before semester end date	-	√	√	-	√	-
f.	Performance in semester end examinations	Performance in semester end examinations of college results	-	√	√	-	√	-

### Points for improvement suggested by AC

**Suggestion #1** -Advise to the student to go for open electives which are in multiple designers.

**Suggestion #2**-Unit wise syllabus material the add reeded

**Suggestion #3-**  
Signature of the committee members

### Actions taken by HOD

**Action #1** – Suggested different elective subjects for the student.

**Action #2** –Provided unit-wise syllabus material.

**Action #3** –

  
HOD Signature





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## DEPARTMENT: COMMERCE

Faculty work Register Audit for academic year: 2020-21

Activities	Checked ON	I A	II -A	III -A	Remarks
Weather students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	X	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	X	√	√	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1 -** Need to information about the students to their parents. **Action #1 -** Undertaken forms taken from students and parents at the time of the orientation program

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-** Assigned a faculty monitoring the students

Signature of the committee member

- ① S. Thasth
- ② T. Guruswamy
- ③
- ④ P. Redaiah
- ⑤ G. R.



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2020-21

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	S. THASLEEM	Chairman	
2	P. SRILAKSHMI	Member	
3	T. RAMANJANEYULU	Member	
4	G. NARAYANA	Member	
5	V.V. THULASI	Member	

Principal

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## DEPARTMENT: MANAGEMENT Question Paper Audit for Academic Year: 2020-21

S. No.	COMMENTS	I BBA	II BBA	III BBA	Remarks
1	Whether all the Units are covered in Question Paper?	-	N	√	
2	Whether Question Paper covered both theory and problems?	-	√	N	
3	Whether any Questions was out of Syllabus?	-	√	√	
4	Is there any mistake spelling error/in complete information in Question Paper?	-	N	√	
5	Whether Question are mapped to Cos?	-	√	√	
6	Whether Blooms Taxonomy was followed?	-	N	N	

### Points for Improvement Suggested by AC

### Action taken HOD

**Suggestion # 1-** Papers should base on blooms Taxonomy.

**Action #1-** Instructed with The faculty follows the same.

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**





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DEPARTMENT: Management Course File Audit for Academic Year: 2021-2022

S. No	Contents	I BBA	II BBA	III BBA	Remarks
1	Institute Vision & Mission	-	√	√	
2	Program Vision-Mission	-	√	√	
3	PEO and PO's & PSO's	-	√	x	
4	Course Syllabus & Course Time Table	-	√	√	
5	Course Objective	-	√	√	
6	Course Outcome	-	√	√	
7	Course Plan & Unit Plan	-	√	√	
8	Lesson Plan	-	√	√	
9	Contents beyond syllabus	-	√	√	
10	Website Reference for self learning	-	√	√	
11	Lecture Notes	-	x	√	
12	Tutorial Sheets	-	√	√	
13	Unit wise question bank	-	√	√	
14	Attendance Register /Log Book	-	√	√	
15	Assignments Unit-wise	-	√	√	
16	Internal Question Papers With Key	-	√	√	



17	Sample Answer Sheets	-	√	√	
18	Continuous Evaluation marks(tests/Assignments)	-	√	√	
19	Record of remedial classes	-	√	√	
20	University Question papers	-	√	√	
21	Result Analysis	-	√	√	
22	Mapping on CO's, PO & PSO	-	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	-	√	√	
24	Gaps and Plan's for add on Programs	-	√	√	
25	Guest Lecturers conducted	-	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide guest Faculty for III BBA students regarding the mini project.

**Action # 1-** Provided guest For awareness mini project For next academic year.

**Suggestion # 2-** Uses of LCD projectors for few Lecturers.

**Action # 2**

**Suggestion # 3-**

**Action # 3**

**Signature of Committee members**

*[Handwritten Signature]*  
*[Handwritten Signature]*  
 T. Ramarajaram  
 V. V. Thelal





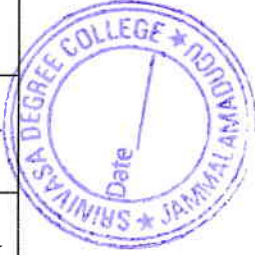
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DEPARTMENT: MANAGEMENT

Library Audit for Academic year: 2020-21

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	√	√	√	-	√	-	
2	Volumes/Journals/Publications	√	√	√	-	√	-	
3	Basic Facilities (Water/fan/Light, etc.)	√	√	√	-	√	-	
4	Digital Library Accessibility	√	√	√	-	√	-	
5	Project Reports	√	√	√	-	√	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1 -** Need to Security about the student's bags and Cell phones at the outside of the library racks.

**Action #1 -** we accept cc cameras to monitor the personal

Belongs of the students

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

V. Vathulath

S. Shan

T. Ramon Rajeyulu

G. P. M.

[Signature]





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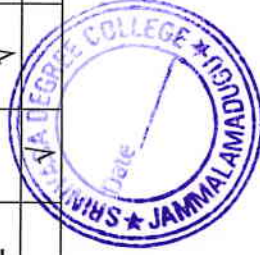
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Email: srinivasadegree.jmd@gmail.com

## DEPARTMENT: MANAGEMENT

Class Monitor Audit for Academic Year : 2020-21

		I A	I B	II A	II B	III A	III B	Remarks
1.	Activities before commencement of classes	-	√	√	-	√	-	
	a. Submission of staff requirement (if any) request to the principal	-	√	√	-	√	-	
	b. Electives selection	-	√	√	-	√	-	
	c. Subject Assignment to faculty members	-	√	√	-	√	-	
	d. Lab manual preparation if any	-	√	√	-	√	-	
	e. College level calendar of events	-	√	√	-	√	-	
	f. Departmental Calendar of events	-	√	√	-	√	-	



		semester starts	-		√	-	√	-
g.	Time Table Preparation	Two week before the semester starts	-	√	√	-	√	-
h.	Lesson plan	Two week before the semester starts	-	√	√	-	√	-
i.	List of students approved by Principal's office	Two week before the semester starts	-	√	√	-	√	-
2.	Activities after commencement of classes							
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	-	√	√	-	√	-
b.	Performances of students in internal tests and action initiated for poor performances	After every test	-	√	√	-	√	-
c.	Students attendances and counseling, if needed	Every month	-	√	√	-	√	-
d.	Display of timetable for practical examinations	One week before semester end date	-	√	√	-	√	-
e.	finalization of IA marks and attendance	Five days before semester end date	-	√	√	-	√	-
f.	Performance in semester end examinations	Performance in semester end examinations of college results	-	√	√	-	√	-

### Points for improvement suggested by AC

**Suggestion #1**-Advise to the student to go for open electives which are in multiple designers.

### Actions taken by HOD

**Action #1** – Suggested different elective subjects for the student.



Action #2 – Provided unit-wise syllabus material.

Action #3 –

*T. Ramalingam*  
HOD Signature

Suggestion #2-Unit wise syllabus material the add needed

Suggestion #3-

Signature of the committee members

*G. Anand*  
*S. Thirumala*  
*V. Venkatesh*  
*T. Ramalingam*  
*[Signature]*





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**DEPARTMENT: MANAGEMENT**

**Faculty work Register Audit for academic year: 2021-2022**

Activities	Checked ON	I BBA	II BBA	III BBA	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	-	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	-	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	-	√	√	

**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1 -** Need to information about the students to their parents. **Action #1 -** Undertaken forms taken from students and parents at the time of the orientation program








Suggestion # 2-

Suggestion # 3-

Action #2-

Action #3- Assigned a faculty monitoring the students

Signature of the committee member

- ① 
- ② 
- ③ S. Nalini 
- ④ T. Gun 
- ⑤ Uo Uthulal 



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1	Y. CHANDRA SEKHAR	Chairman	y. chandrasekhar
2	B.G. MANDHAR	Member	B.G. Mandhar
3	T. GURU PRASAD REDDY	Member	T. Guruprasad Reddy
4	G. MABU HUSSAINI	Member	G. mabu Hussaini
5	J. KRISHNA MOHAN	Member	J. Krishna Mohan

  
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## DEPARTMENT: LIFE SCIENCE Question Paper Audit for Academic Year: 2020-21

S. No.	COMMENTS	I B.SC	II B.SC	III B.SC	Remarks
1	Whether all the Units are covered in Question Paper?	N	√	√	
2	Whether Question Paper covered both theory and problems?	√	N	√	
3	Whether any Questions was out of Syllabus?	√	√	N	
4	Is there any mistake spelling error/in complete information in Question Paper?	√	√	√	
5	Whether Question are mapped to Cos?	√	N	√	
6	Whether Blooms Taxonomy was followed?	N	√	N	

### Points for Improvement Suggested by AC

**Suggestion # 1-** Questions in the paper based on Bloom's taxonomy

**Suggestion # 2-** Some questions are identified out Of Syllabus.

### Action taken HOD

**Action #1** -Interacted with the Faculty to Follows the same.

**Action #2** -same information


Intimated to the concerned, subject faculty



Suggestion # 3-

Action #3

Signature of the committee member

- ① 
- ② B. G. Marudhary
- ③ T. Govind Prasad Reddy
- ④ G. Madhu Hussain
- ⑤ J. K. Marudhary





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DEPARTMENT: Life Science

Course File Audit for Academic Year: 2020-21

S. No.	Contents	I B.SC	II B.SC	III B.SC	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	√	√	
4	Course Syllabus & Course Time Table	√	X	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	X	
15	Assignments Unit-wise	√	√	√	
16	Internal Question Papers With Key	√	√	√	



17	Sample Answer Sheets	√	√	√	
18	Continuous Evaluation marks(tests/ Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	√	
21	Result Analysis	√	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	X	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	√	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide guest Faculty for III BTZC students regarding the mini project.

**Action # 1-** Provided guest For awareness mini-project


**Suggestion # 2-**

**Action # 2-**

**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

- ① 
- ② B. G. Maheshwar
- ③ T. Guwarasaid Reddy
- ④ G. Maheshwar
- ⑤ J. Krishna





# SRINIVASA DEGREE COLLEGE

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 Phone: 6302406160, 9491127724, 9849648867,  
 Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

## DEPARTMENT: LIFE SCIENCE

Library Audit for Academic year: 2020-21

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities (Water/fan/Light, etc..)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1- Need to Security about the student's bags and cell phones at the outside of the library racks.

Action #1 We accept cc cameras to monitor the personal Belongs of the students


Suggestion # 2-

Action #2

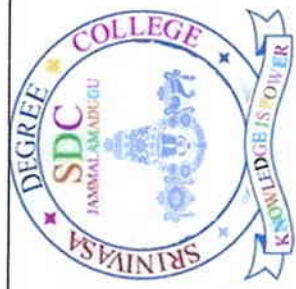
Suggestion # 3-

Action #3

Signature of the committee member

①   
② B.G. Mohan  
③ T. Gurusubramanian  
④ G. Meenu Hussain  
⑤ J. K. Mohan





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DEPARTMENT: LIFE SCIENCE

Class Monitor Audit for Academic Year : 2020-21

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√	-	√	-	√	-	
b.	Electives selection	√	-	√	-	√	-	
c.	Subject Assignment to faculty members	√	-	√	-	√	-	
d.	Lab manual preparation if any	√	-	√	-	√	-	
e.	College level calendar of events	√	-	√	-	√	-	
f.	Departmental Calendar of events	√	-	√	-	√	-	
g.	Time Table Preparation	√	-	√	-	√	-	
h.	Lesson plan	√	-	√	-	√	-	



		semester starts							
i.	List of students approved by Principal's office	Two week before the semester starts	✓	-	✓	-	✓	-	✓
2.	Activities after commencement of classes								
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓	-	✓	-	✓	-	✓
b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓	-	✓	-	✓	-	✓
c.	Students attendances and counseling, if needed	Every month	✓	-	✓	-	✓	-	✓
d.	Display of timetable for practical examinations	One week before semester end date	✓	-	✓	-	✓	-	✓
e.	finalization of IA marks and attendance	Five days before semester end date	x	-	✓	-	✓	-	✓
f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓	-	✓	-	✓	-	✓

### Points for improvement suggested by AC

Suggestion #1-Advise to the student to go for open electives which are in multiple designers.

Suggestion #2-Unit wise syllabus material the add needed

Suggestion #3-

Signature of the committee members  
 ①  
 ② B. K. Mahan  
 ③  
 ④  
 ⑤ J. K. Mahan



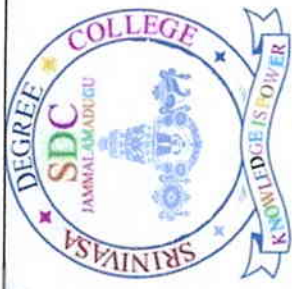
S. Thakur  
 HOD Signature

### Actions taken by HOD

Action #1 – Suggested different elective subjects for the student.

Action #2 – Provided unit-wise syllabus material.

Action #3 –



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DEPARTMENT : LIFE SCIENCE

Faculty work Register Audit for academic year : 2020-21

Activities	Checked ON	I B.SC	II B.SC	III B.SC	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√	√	√	

Points for Improvement Suggested by AC

Action taken HOD



Suggestion # 1- Need to information about the students to their parents.

Action #1 -Undertaken forms taken from students and parents at the time of the orientation program


Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

- ① 
- ② B.G. Menon
- ③ J. Ganesan Prasad Reddy
- ④ G. Meenu Harshini
- ⑤ J. K. Mohan



**AAA Reports and Details  
On  
Follow-up Actions**



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2020-21

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	B.G. MANOHAR	Chairman	B.G. manohar
2	G. NARAYANA	Member	G. Narayana
3	P. SREELAKSHMI	Member	P. Sreelakshmi
4	T. GURU PRASAD	Member	T. Guruprasad Reddy
5	T. RAJANITHA NERU	Member	T. Rajanitha Neru

  
Principal

PRINCIPAL  
Srinivasa Degree College  
JAMMALAMADUGU.

### Copy to:

1. Director
2. All the Departments
3. Examination Cell





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Email: srinivasadegree.jmd@gmail.com

**DEPARTMENT: COMPUTER SCIENCE Question Paper Audit**

**For Academic Year: 2020-21**

S. No.	COMMENTS	I BSC	II BSC	III BSC	Remarks
1	Whether all the Units are covered in Question Paper?	√	√	N	√
2	Whether Question Paper covered both theory and problems?	√	√	N	√
3	Whether any Questions was out of Syllabus?	N	√	√	N
4	Is there any mistake spelling error/in complete information in Question Paper?	N	√	√	N
5	Whether Question are mapped to Cos?	√	N	√	√
6	Whether Blooms Taxonomy was followed?	√	N	√	√

**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1-** Some spelling mistakes are identified in question paper.

**Action #1-** Assigned one faculty Member to monitor after preparation of the question paper.

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

1. R. G. Manohar,  
2. G. Narayana,  
3. P. Suresh Babu,  
4. T. Anuruprasad Reddy  
5. T. Ramesh Babu





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DEPARTMENT: Computer Science

Course File Audit for Academic Year: 2020-21

S. No.	Contents	I BSC	II BSC	III BSC	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	√	√	
4	Course Syllabus & Course Time Table	√	√	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	√	
15	Assignments Unit-wise	√	×	√	
16	Internal Question Papers With Key	√	√	√	
17	Sample Answer Sheets	√	√	√	



18	Continuous Evaluation marks(tests/ Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	×	
21	Result Analysis	√	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	√	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	×	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide lab manuals

**Action # 1-** Provided lab manuals

**Suggestion # 2-** need to take remedial classes  
For some subjects

**Action # 2-** assigned faculty for  
remedial classes.

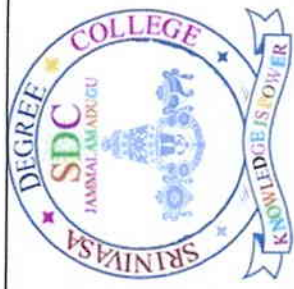
**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

1. B. G. Mainchay
2. G. Narayana
3. P. Sree Lakshmi
4. T. Gurusu Prasad Reddy
5. T. Ramakrishna





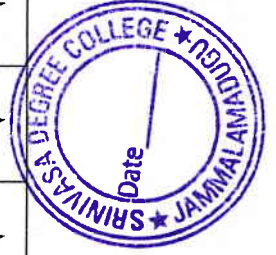
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DEPARTMENT: Computer Science

Library Audit for Academic year: 2020-21

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	√	√	√	-	√	-	
2	Volumes/Journals/Publications	√	√	√	-	√	-	
3	Basic Facilities (Water/fan/Light, etc..)	√	√	√	-	√	-	
4	Digital Library Accessibility	√	√	√	-	√	-	
5	Project Reports	√	√	√	-	√	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1-** Need to update volumes and awareness among motivate

**Action #1-** Assigned one faculty member to

The students in the usage of digital library.

And monitor the usage of digital resources and

Ordered updated volumes.

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

- ① V. Venkata Juelani
- ② T. Sayad Nabi
- ③ B.G. Manohar
- ④ T. Anwar Prasad Reddy
- ⑤ B. Prabhakar





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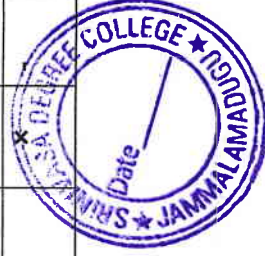
Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

## DEPARTMENT: COMPUTER SCIENCE

Class Monitor Audit for Academic Year : 2020-21

		I A	I B	II A	II B	III A	III B	Remarks
1.	Activities before commencement of classes							
a.	Submission of staff requirement (if any) request to the principal	√	-	√	-	-	√	
b.	Electives selection	√	-	√	-	-	√	
c.	Subject Assignment to faculty members	√	-	√	-	-	x	
d.	Lab manual preparation if any	√	-	√	-	-	√	
e.	College level calendar of events	√	-	√	-	-	√	
f.	Departmental Calendar of events	√	-	√	-	-	√	
g.	Time Table Preparation	√	-	√	-	-	√	



	h.	Lesson plan	Two week before the semester starts	√	-	√	-	√
	i.	List of students approved by Principal's office	Two week before the semester starts	√	-	√	-	√
2.		Activities after commencement of classes						
	a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	√	-	√	-	√
	b.	Performances of students in internal tests and action initiated for poor performances	After every test	√	-	x	-	√
	c.	Students attendances and counseling, if needed	Every month	√	-	√	-	√
	d.	Display of timetable for practical examinations	One week before semester end date	√	-	√	-	√
	e.	finalization of IA marks and attendance	Five days before semester end date	√	-	√	-	√
	f.	Performance in semester end examinations	Performance in semester end examinations of college results	√	-	√	-	√

### Points for improvement suggested by AC

Suggestion #1-Need to provide college-level calendar and event

Suggestion #2-Students attendants counselling needed .

Suggestion #3-

Signature of the committee members

1. V. Venkata Prudani  
 2. T. Sayed Nabi  
 3. B. G. Manohar  
 4. T. G. V. Prasad Reddy  
 5. P. Prasad Reddy



### Actions taken by HOD

Action #1 – Provided JNTUH syllabus copy and college calendar.

Action #2 –assigned one faculty to counsel the students about attendance.

Action #3 –

T. Sayed Nabi,  
 HOD Signature



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DEPARTMENT : COMPUTER SCIENCE

Faculty work Register Audit for academic year: 2020-21

Activities	Checked ON	I BSC	II BSC	III BSC	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	✓	✓	✓	
Frequency of entering performance of students in internal tests marks	Twice per semester	✓	✓	✓	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	✓	✓	✓	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1 -** student and parent under taking form about Attendance to be collected.

**Action #1 -** Undertaken forms collected starting of the semester from both students and parents

**Suggestion # 2 -**

**Action #2 -** Assigned a faculty monitoring the students

**Suggestion # 3 -**

**Action #3 -**

Signature of the committee member

- ① V. Venkatesha Thulasi
- ② T. Sayyid Nabi
- ③ B. G. Manohar
- ④ T. Gurus Prasad Reddy
- ⑤ B. Prabhakar



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2020-21

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S. No.	Name of The Faculty	Designation	Signature
1	V.VENKATA THULASI	Chairman	
2	T. SAYYAD NABI	Member	
3	B.G. MANOHAR	Member	
4	T.GURU PRASAD REDDY	Member	
5	B. PRABHAKAR	Member	

Copy to:

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2. All the Departments
3. Examination Cell



Principal  
PRINCIPAL  
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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Mathematical Science

Question Paper Audit for Academic Year: 2020-21

S. No.	COMMENTS	I B.SC	II B.SC	III B.SC	Remarks
1	Whether all the Units are covered in Question Paper?	N	√	√	
2	Whether Question Paper covered both theory and problems?	√	√	√	
3	Whether any Questions was out of Syllabus?	√	√	√	
4	Is there any mistake spelling error/in complete information in Question Paper?	√	√	√	
5	Whether Question are mapped to Cos?	√	√	√	
6	Whether Blooms Taxonomy was followed?	√	√	N	

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1-Some spelling mistakes are identified  
In question paper.

Action #1-Assigned one faculty  
Member to monitor after  
preparation of the question paper.

Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3-

Signature of the committee member

- ① U. Venkata Thulasi
- ② F. Sayad Nabi
- ③ B. Br. manohar
- ④ T. Gow Prasad Reddy
- ⑤ B. Prabhakar





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**DEPARTMENT: Mathematical Science**

**Course File Audit for Academic Year: 2020-21**

S. No.	Contents	I B.SC	II B.SC	III B.SC	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	√	√	
4	Course Syllabus & Course Time Table	√	√	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	√	
15	Assignments Unit-wise	√	√	√	
16	Internal Question Papers With Key	×	√	√	



17	Sample Answer Sheets	√	√	×	
18	Continuous Evaluation marks(tests/Assignments)	√	√	√	
19	Record of remedial classes	√	×	√	
20	University Question papers	√	√	√	
21	Result Analysis	√	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	√	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	×	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1- Need to provide lab manuals**

**Action # 1** Provided lab manuals

**Suggestion # 2- Need to take remedial classes  
For some subjects**

**Action # 2-** Assigned faculty for remedial classes.

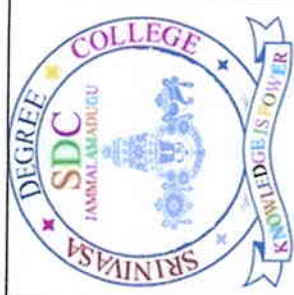
**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

① Divyakanta Thudani  
 ② T. Sayed Nabi  
 ③ B. B. Manohar  
 ④ T. Bala Prasad Reddy  
 ⑤ B. Prabhakar





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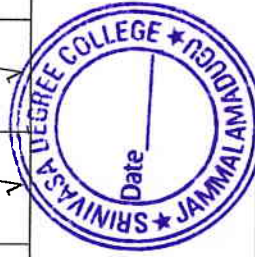
Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: MATHEMATICAL SCIENCE

Library Audit for Academic year: 2020-21

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	✓	✓	✓	-	✓	-	
2	Volumes/Journals/Publications	✓	✓	✓	-	✓	-	
3	Basic Facilities(Water/fan/Light, etc..)	✓	✓	✓	-	✓	-	
4	Digital Library Accessibility	✓	✓	✓	-	✓	-	
5	Project Reports	✓	✓	✓	-	✓	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1-** Need to update volumes and awareness among  
The students in the usage of digital library.

**Action #1-** Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.

**Suggestion # 2-**

**Action #2**

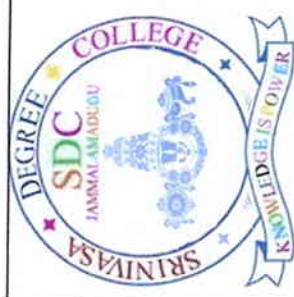
**Suggestion # 3-**

**Action #3**

**Signature of the committee member**

- ① V. Venkata Anubhai
- ② T. Sanyal Rabi
- ③ B. G. Manohar
- ④ T. Guru Prasad Reddy
- ⑤ B. Prabhakar





# SRINIVASA DEGREE COLLEGE

Muddanuru Road, Beside R.D.O. office, Jammalamadugu-516434 Y.S.R Dist., A.P.  
(AFFILIATED TO YOGI VEMANA UNIVERSITY)

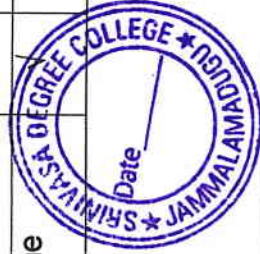
Phone: 6302406160, 9491127724, 9849648867,

Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

## DEPARTMENT: MATHEMATICAL SCIENCE

Class Monitor Audit for Academic Year : 2020-21

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√	-	-	√	√	-	
b.	Electives selection	x	-	-	√	√	-	
c.	Subject Assignment to faculty members	√	-	-	√	√	-	
d.	Lab manual preparation if any	√	-	-	√	√	-	
e.	College level calendar of events	√	-	-	√	√	-	
f.	Departmental Calendar of events	√	-	-	√	√	-	
g.	Time Table Preparation	√	-	-	√	√	-	
h.	Lesson plan		-	-	√	√	-	



i.	List of students approved by Principal's office	Two week before the semester starts				
2.	Activities after commencement of classes					
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	-	-	x	-
b.	Performances of students in internal tests and action initiated for poor performances	After every test	-	-	√	-
c.	Students attendances and counseling, if needed	Every month	-	-	√	-
d.	Display of timetable for practical examinations	One week before semester end date	-	-	√	-
e.	finalization of IA marks and attendance	Five days before semester end date	-	-	√	-
f.	Performance in semester end examinations	Performance in semester end examinations of college results	-	-	√	-

**Points for improvement suggested by AC**

**Suggestion #1**-Need to provide college-level calendar and event

**Suggestion #2**-Students attendants counseling needed .

**Suggestion #3-**

- ① V. Venkata Srujan
  - ② F. Syed Nabil
  - ③ B.G. Manohar
  - ④ T. Gany Deepa Raju
  - ⑤ B. Prabhakar
- Signature of the committee members

**Actions taken by HOD**

**Action #1** – Provided JNTUH syllabus copy and college calendar.

**Action #2** – assigned one faculty to counsel the students about attendance.

**Action #3** –



HOD Signatur



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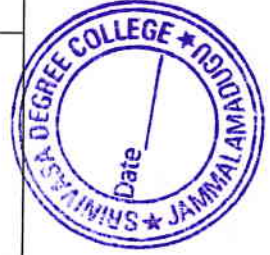
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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT :Mathematical Science

Faculty work Register Audit for academic year:2020-21

Activities	Checked ON	I B.SC	II B.SC	III B.SC	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√	√	√	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- student and parent under taking form about Attendance to be collected.

Action #1-Undertaken forms collected starting of the Semester from both students and parents

Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3-

Signature of the committee member

① V. Venkata Thulasi

② T. Sayud Nabi

③ B. Dr. Manohar

④ T. Gow Praseey Reddy

⑤ B. Prabhakar,



**AAA Reports and Details  
On  
Follow-up Actions**



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2020-21

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	T. RAMANJANEYULU	Chairman	T. Ramanulu
2	T. SAYYAD NABI	Member	T. Sayad Nabi
3	P. VIDYA BHASKAR	Member	P.V. Bhaskar
4	T. SANJEETA RAYUDU	Member	T. Sanjeeta Rayudu
5	C. GURU SEKHAR	Member	C. G. Sekhar

*Y. Ch. S.*

Principal

PRINCIPAL  
Srinivasa Degree College  
JAMMALAMADUGU.

Copy to:

1. Director
2. All the Departments
3. Examination Cell





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Email: srinivasadegree.jmd@gmail.com

**DEPARTMENT: Humanities**

**Question Paper Audit for Academic Year: 2020-21**

S. No.	COMMENTS	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
1	Whether all the Units are covered in Question Paper?	√	√	√	
2	Whether Question Paper covered both theory and problems?	√	√	√	
3	Whether any Questions was out of Syllabus?	N	√	√	
4	Is there any mistake spelling error/in complete information in Question Paper?	N	√	√	
5	Whether Question are mapped to Cos?	√	N	√	
6	Whether Blooms Taxonomy was followed?	√	√	N	

**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1-**The paper should based on blooms Taxonomy.

**Action #1-**Instructed to faculty To follow the same.

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

- ① T. Ramarajasekhar
- ② Sayad Nabi
- ③ R.V. Bhaskar
- ④ T. Santosh Rayudu
- ⑤ C. B. Sekhar.





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**DEPARTMENT: Humanities**

**Course File Audit for Academic Year: 2021-22**

S. No.	Contents	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
1	Institute Vision & Mission	√	×	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	√	√	
4	Course Syllabus & Course Time Table	√	√	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	×	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	√	
15	Assignments Unit-wise	√	√	√	
16	Internal Question Papers With Key	√	√	√	



17	Sample Answer Sheets	√	√	√	
18	Continuous Evaluation marks(tests/Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	√	
21	Result Analysis	√	√	√	
22	Mapping on CO's, PO & PSO	√	√	x	
23	Course Outcome Assessment sheet(Attachment Sheet)	√	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	x	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide lab manuals manuals

**Action#1-** Provided lab

**Suggestion # 2-** need to take remedial classes  
For some subjects

**Action#2-**Assigned faculty for remedial classes.

**Suggestion # 3-**

**Action#3-**

*G. Narayan*

**Signature of Committee members**

2) T. B. Prasad Reddy

3) B. Prasad

4) T. S. Prasad

5) V. V. Thy





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DEPARTMENT: Humanities

Library Audit for Academic year: 2020-21

S. No.	Comments	Well-balanced/Only theory/Only Problem	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio		√	√	√	-	√	-	
2	Volumes/Journals/Publications	Y/N	√	√	√	-	√	-	
3	Basic Facilities (Water/fan/Light, etc..)	Y/N	√	√	√	-	√	-	
4	Digital Library Accessibility		√	√	√	-	√	-	
5	Project Reports		√	√	√	-	√	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1** - Need to update volumes and awareness among  
The students in the usage of digital library.

**Action #1**-Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.

**Suggestion # 2-**

**Action #2-**

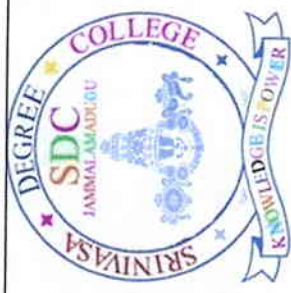
**Suggestion # 3-**

**Action #3-**

Signature of the committee member

- 1) T. Gurus Prasad Reddy
- 2) G. Narasimhan
- 3) B. N. Kalyan
- 4) T. Suresh Babu
- 5) V. V. Suresh





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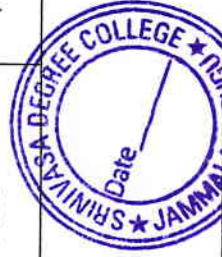
Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

**DEPARTMENT: Humanities**

**Class Monitor Audit for Academic Year : 2020-21**

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	✓	-	✓	-	✓	✓	
b.	Electives selection	x	-	✓	-	✓	✓	
c.	Subject Assignment to faculty members	✓	-	✓	-	✓	✓	
d.	Lab manual preparation if any	✓	-	✓	-	✓	✓	
e.	College level calendar of events	✓	-	✓	-	✓	x	
f.	Departmental Calendar of events	✓	-	✓	-	✓	✓	
g.	Time Table Preparation	✓	-	✓	-	✓	✓	
h.	Lesson plan	✓	-	✓	-	✓	✓	



i.	List of students approved by Principal's office	Two week before the semester starts				
<b>2.</b>	<b>Activities after commencement of classes</b>					
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓	-	✓	✓
b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓	-	x	x
c.	Students attendances and counseling, if needed	Every month	✓	-	✓	✓
d.	Display of timetable for practical examinations	One week before semester end date	✓	-	✓	✓
e.	finalization of IA marks and attendance	Five days before semester end date	✓	-	✓	✓
f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓	-	✓	✓

**Points for improvement suggested by AC**

**Suggestion #1**-Need to provide college-level calendar and event

**Suggestion #2**-Students attendants counselling needed .

**Suggestion #3-**

Signature of the committee members

*G. Narayana*  
*Dr. T. Sankar*  
*U. S. S. S.*



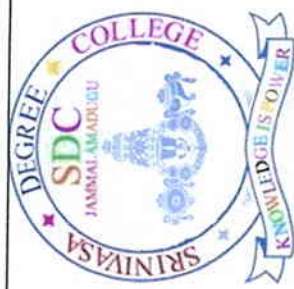
*G. Narayana*  
HOD Signature

**Actions taken by HOD**

**Action #1** – Provided JNTUH syllabus copy and college calendar.

**Action #2**–Assigned one faculty to counsel the students about attendance.

**Action #3** –



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DEPARTMENT : Humanities

Faculty work Register Audit for academic year: 2020-21

Activities	Checked ON	I B. COM (GEN)	II B. COM (GEN)	IIIB. COM (GEN)	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by	Twice per semester	√	√	√	



SMS /post /emails/telephone					
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**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1-** Student and parent under taking form about Attendance to be collected.

**Action #1 -**Undertaken forms collected starting of the semester from both students and parents

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-** Assigned a faculty monitoring the students

**Signature of the committee member**

G. Narayana  
 T. Anubhava Reddy  
 B. Prabha  
 T. Suresh  
 V.V. TM.



**AAA Reports and Details  
on  
Follow-up Actions**



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2021-2022

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	B. PRABHAKAR	Chairman	B. Prabhakar
2	G. NARAYANA	Member	G. Narayan
3	T. GURU PRASAD REDDY	Member	T. Guruprasad Reddy
4	T. SAYYAD NABI	Member	T. Sayyad Nabi
5	V.V. THULASTI	Member	V.V. Thulasi

*Y. Ch...*

Principal

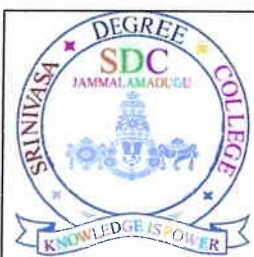
PRINCIPAL

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Phone: 6302406160, 9491127724, 9849648867,

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DEPARTMENT: Commerce  
2022

Question Paper Audit for Academic Year: 2021-

S. No.	COMMENTS	I B. Com(CA)	II B. Com(CA)	III B. Com(CA)	Remarks
1	Whether all the Units are covered in Question Paper?	N	Y	Y	
2	Whether Question Paper covered both theory and problems?	Y	Y	Y	
3	Whether any Questions was out of Syllabus?	Y	Y	Y	
4	Is there any mistake spelling error/in complete information in Question Paper?	Y	N	Y	
5	Whether Question are mapped to Cos?	Y	Y	Y	
6	Whether Blooms Taxonomy was followed?	Y	Y	N	

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- Questions in the paper based on Bloom's taxonomy

Action #1 -Interacted with the Faculty to Follows the same.

Suggestion # 2- Some questions are identified out Of Syllabus.

Action #2 -same information

Intimated to the concerned, subject faculty

Suggestion # 3-

Action #3

Signature of the committee member

1) G. Narayana  
2) B. Prabhakar  
3) V.V. The  
4) T. N. N. N.  
5) T. G. M. M.





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DEPARTMENT: Commerce

Course File Audit for Academic Year :2021-22

S. No.	Contents	I B. Com(CA)	II B. Com(CA)	III B. Com(CA)	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	√	√	
4	Course Syllabus & Course Time Table	√	√	√	
5	Course Objective	x	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	x	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	√	
15	Assignments Unit-wise	√	√	√	
16	Internal Question Papers With Key	√	√	√	



17	Sample Answer Sheets	√	√	√	
18	Continuous Evaluation marks(tests/ Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	√	
21	Result Analysis	√	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	√	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	√	√	√	

Point for improvement Suggested by AC

Action taken by HOD

Suggestion # 1- Need to provide guest Faculty for III  
B. Com students regarding the mini project.

Action # 1 Provided guest  
For awareness mini

Suggestion # 2- Uses of LCD projectors for few  
Lecturers.

Action # 2

Suggestion # 3

Action # 3

Signature of Committee members

1) G. Narayan

2) B. Prabhu

3) T. Gunderam

4) T. Dhanu

5) V.V. Theja





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DEPARTMENT: Commerce

Library Audit for Academic year: 2021-2022

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities (Water/fan/Light, etc..)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1- Need to Security about the student's bags and cell phones at the outside of the library racks.

Action #1 We accept cc cameras to monitor the personal Belongs of the students

Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1) G. Narayana  
2) V.V. The  
3) T. Suresh Babu  
4) T. G. S. Prasad Reddy  
5) B. Prabhakar





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**DEPARTMENT: Commerce**

**Class Monitor Audit for Academic Year : 2021-2022**

		I A	I B	II A	II B	III A	III B	Remarks
1.	<b>Activities before commencement of classes</b>							
	a.	Submission of staff requirement (if any)/request to the principal	√	-	√	-	√	-
	b.	Electives selection	√	-	√	-	√	-
	c.	Subject Assignment to faculty members	√	-	√	-	√	-
	d.	Lab manual preparation if any	√	-	√	-	√	-
	e.	College level calendar of events	√	-	√	-	√	-
	f.	Departmental Calendar of events	√	-	√	-	√	-
	g.	Time Table Preparation	√	-	√	-	√	-



	h. Lesson plan	Two week before the semester starts	√	-	√	-	√	-	
	i. List of students approved by Principal's office	Two week before the semester starts	√	-	√	-	√	-	
2.	Activities after commencement of classes		√	-	√	-	√	-	√
	a. Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	√	-	√	-	√	-	
	b. Performances of students in internal tests and action initiated for poor performances	After every test	√	-	√	-	√	-	
	c. Students attendances and counseling, if needed	Every month	√	-	√	-	√	-	
	d. Display of timetable for practical examinations	One week before semester end date	√	-	√	-	√	-	
	e. Finalization of IA marks and attendance	Five days before semester end date	√	-	√	-	√	-	
	f. Performance in semester end examinations	Performance in semester end examinations of college results	√	-	√	-	√	-	

### Points for improvement suggested by AC

Suggestion #1-Advise to the student to go for open electives which are in multiple designers.

Suggestion #2-Unit wise syllabus material the add needed

Suggestion #3-

Signature of the committee members

1) G. Narayan  
2) B. Prabha  
3) V. V. Narayan  
4) T. G. Narayan



### Actions taken by hod

Action #1 – Suggested different elective subjects for the student.

Action #2 – Provided unit-wise syllabus material.

Action #3 –

*B. Narayan*

HOD Signature



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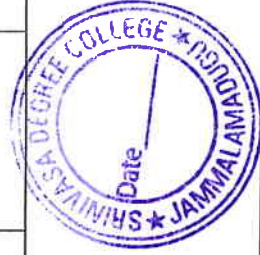
Phone: 6302406160, 9491127724, 9849648867,

Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

**DEPARTMENT : Commerce  
2022**

**Faculty work Register Audit for academic year: 2021-**

Activities	Checked ON	I A	II -A	III -A	Remarks
Weather students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√	√	√	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- Need to information about the students to their parents. Action #1 -Undertaken forms taken from students and parents at the time of the orientation program

Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3- Assigned a faculty monitoring the students

Signature of the committee member

1) G. Narayana  
2) B. Prabha  
3) T. Saravathi  
4) V. V. Thy  
5) T. G. V. S. Prasad



**AAA Reports and Details  
on  
Follow-up Actions**



# SRINIVASA DEGREE COLLEGE

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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2021-2022

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of the Faculty	Designation	Signature
1	T. RAMANJANEYULU	Chairman	
2	D. RAMANJANEYULU	Member	
3	S. HASLEEM	Member	
4	G. NARAYANA	Member	
5	T. GURU PRASAD REDDY	Member	

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DEPARTMENT: Management

Question Paper Audit for Academic Year:2021-2022

S. No.	COMMENTS	I BBA	II BBA	III BBA	Remarks
1	Whether all the Units are covered in Question Paper?	-	Y	Y	
2	Whether Question Paper covered both theory and problems?	-	Y	Y	
3	Whether any Questions was out of Syllabus?	-	N	N	
4	Is there any mistake spelling error/in complete information in Question Paper?	-	N	N	
5	Whether Question are mapped to Cos?	-	Y	Y	
6	Whether Blooms Taxonomy was followed?	-	Y	Y	

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1-Papers should base on blooms

Action #1- Instructed with

Taxonomy.

The faculty follows the same.

Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1. T. @  
2. D. k  
3. S. Th  
4. G. Sanyal  
5. T. G





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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Management

Course File Audit for Academic Year :2021-2022

S. No.	Contents	I BBA	II BBA	III BBA	Remarks
1	Institute Vision & Mission	-	√	√	
2	Program Vision-Mission	-	√	√	
3	PEO and PO's & PSO's	-	√	√	
4	Course Syllabus & Course Time Table	-	√	√	
5	Course Objective	-	√	√	
6	Course Outcome	-	√	√	
7	Course Plan & Unit Plan	-	√	√	
8	Lesson Plan	-	√	√	
9	Contents beyond syllabus	-	√	√	
10	Website Reference for self learning	-	√	√	
11	Lecture Notes	-	√	√	
12	Tutorial Sheets	-	√	√	
13	Unit wise question bank	-	√	√	
14	Attendance Register /Log Book	-	√	√	
15	Assignments Unit-wise	-	√	√	
16	Internal Question Papers With Key	-	√	√	
17	Sample Answer Sheets	-	√	√	



18	Continuous Evaluation marks(tests/ Assignments)	-	√	√	
19	Record of remedial classes	-	√	√	
20	University Question papers	-	√	√	
21	Result Analysis	-	√	√	
22	Mapping on CO's, PO & PSO	-	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	-	√	√	
24	Gaps and Plan's for add on Programs	-	√	√	
25	Guest Lecturers conducted	-	x	x	

Point for improvement Suggested by AC

Action taken by HOD

Suggestion # 1- Need to provide guest Faculty for III BBA students regarding the mini project year.

Action # 1 Provided guest For awareness mini project For next academic

Suggestion # 2- Uses of LCD projectors for few Lecturers.

Action # 2

Suggestion # 3

Action # 3

Signature of Committee members

1. T. R  
2. D. R  
3. S. Th  
4. G. Narayan  
5. T. G





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 Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Management

Library Audit for Academic year: 2021-2022

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities(Water/fan/Light, etc..)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1- Need to Security about the student's bags and cell phones at the outside of the library racks.

Action #1 We accept cc cameras to monitor the personal Belongs of the students

Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1. T. P

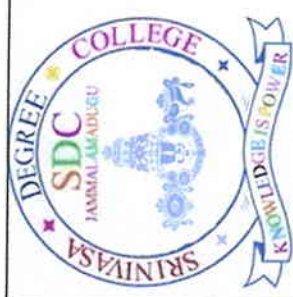
2. D. R

3. S. Th

4. G. C

5. J. C





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 Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Management

Class Monitor Audit for Academic Year : 2021-2022

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	-	-	✓	-	✓	-	
b.	Electives selection	-	-	✓	-	✓	-	
c.	Subject Assignment to faculty members	-	-	✓	-	✓	-	
d.	Lab manual preparation if any	-	-	✓	-	✓	-	
e.	College level calendar of events	-	-	✓	-	✓	-	
f.	Departmental Calendar of events	-	-	✓	-	✓	-	
g.	Time Table Preparation	-	-	✓	-	✓	-	
h.	Lesson plan	-	-	✓	-	✓	-	



i.	List of students approved by Principal's office	Two week before the semester starts				
2.	<b>Activities after commencement of classes</b>		-	√	-	-
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	-	√	-	-
b.	Performances of students in internal tests and action initiated for poor performances	After every test	-	√	-	-
c.	Students attendances and counseling, if needed	Every month	-	√	-	-
d.	Display of timetable for practical examinations	One week before semester end date	-	√	-	-
e.	finalization of IA marks and attendance	Five days before semester end date	-	√	-	-
f.	Performance in semester end examinations	Performance in semester end examinations of college results	-	√	-	-

**Points for improvement suggested by AC**

Suggestion #1-Advise to the student to go for open electives which are in multiple designers.

Suggestion #2-Unit wise syllabus material the add needed

Suggestion #3-

**Signature of the committee members**

**Actions taken by hod**

Action #1 – Suggested different elective subjects for the student.

Action #2 – Provided unit-wise syllabus material.

Action #3 –

**HOD Signature**

*B. G. N*





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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Management

Faculty work Register Audit for academic year: 2021-2022

Activities	Checked ON	I BBA	II BBA	III BBA	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	-	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	-	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	-	√	√	

Points for Improvement Suggested by AC

Action taken HOD



- Suggestion # 1- Need to information about the students to their parents. Action #1 -Undertaken forms taken from students and parents at the time of the orientation program
- Suggestion # 2- Action #2-
- Suggestion # 3- Action #3- Assigned a faculty monitoring the students

Signature of the committee member

1. 
2. 
3. 
4. 
5. 



**AAA Reports and Details  
on  
Follow-up Actions**



# SRINIVASA DEGREE COLLEGE

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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2021-2022

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	B.G. MANDHAR	Chairman	B.G. Mandhar
2	G.MABU HUSSAIN	Member	G.M. Hussain
3	M. SUMALATHA	Member	M. Sumalatha
4	T. RAMANJANEYULU	Member	T. Ramanjaneyulu
5	G. NARAYANA	Member	G. Narayan

*y. chet*  
Principal  
Srinivasa Degree  
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Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Life Science

Question Paper Audit for Academic Year: 2021-2022

S. No.	COMMENTS	I BT.Z.C	II BT.Z.C	III BT.Z.C	Remarks
1	Whether all the Units are covered in Question Paper?	Y	Y	Y	
2	Whether Question Paper covered both theory and problems?	Y	Y	Y	
3	Whether any Questions was out of Syllabus?	N	N	N	
4	Is there any mistake spelling error/in complete information in Question Paper?	N	N	N	
5	Whether Question are mapped to Cos?	Y	Y	Y	
6	Whether Blooms Taxonomy was followed?	Y	Y	Y	

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- Questions in the paper based on Bloom's taxonomy

Action #1 -Interacted with the Faculty to Follows the same.

Suggestion # 2- Some questions are identified out Of Syllabus.

Action #2 -same information Intimated to the concerned, subject faculty

Suggestion # 3-

Action #3

Signature of the committee member

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2.   
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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Life Science

Course File Audit for Academic Year : 2021-2022

S. No.	Contents	I BT.Z.C	II BT.Z.C	III BT.Z.C	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	√	√	
4	Course Syllabus & Course Time Table	√	√	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	√	
15	Assignments Unit-wise	√	×	√	
16	Internal Question Papers With Key	×	√	√	
17	Sample Answer Sheets	√	√	√	



18	Continuous Evaluation marks(tests/Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	√	
21	Result Analysis	√	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	√	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	√	√	√	

Point for improvement Suggested by AC

Action taken by HOD

Suggestion # 1- Need to provide guest Faculty for III  
BT.ZC students regarding the mini project

Action # 1 Provided guest  
For awareness mini-






Suggestion # 2

Action # 2

Suggestion # 3

Action # 3

Signature of Committee members

1.   
2.   
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 Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Life Science

Library Audit for Academic year: 2021-2022

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities(Water/fan/Light, etc..)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1 - Need to Security about the student's bags and cell phones at the outside of the library racks.

Action #1 We accept cc cameras to monitor the personal Belongs of the students

Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1. 

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5. 





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DEPARTMENT: Life Science

Class Monitor Audit for Academic Year : 2021-2022

	I A	I B	II A	II B	III A	III B	Remarks
<b>1. Activities before commencement of classes</b>							
a. Submission of staff requirement (if any) request to the principal	√	-	√	-	√	-	
b. Electives selection	x	-	√	-	√	-	
c. Subject Assignment to faculty members	√	-	√	-	√	-	
d. Lab manual preparation if any	√	-	√	-	√	-	
e. College level calendar of events	√	-	√	-	√	-	
f. Departmental Calendar of events	√	-	√	-	√	-	
g. Time Table Preparation	√	-	√	-	√	-	
h. Lesson plan	√	-	√	-	√	-	
i. List of students approved by	√	-	√	-	√	-	



	Principal's office	semester starts						
<b>2.</b>	<b>Activities after commencement of classes</b>							
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	√	-	√	-	√	-
b.	Performances of students in internal tests and action initiated for poor performances	After every test	√	-	√	-	√	-
c.	Students attendances and counseling, if needed	Every month	√	-	√	-	√	-
d.	Display of timetable for practical examinations	One week before semester end date	√	-	√	-	√	-
e.	finalization of IA marks and attendance	Five days before semester end date	√	-	√	-	√	-
f.	Performance in semester end examinations	Performance in semester end examinations of college results	√	-	√	-	√	-

**Points for improvement suggested by AC**

Suggestion #1-Advise to the student to go for open electives which are in multiple designers.

Suggestion #2-Unit wise syllabus material the add reeded

Suggestion #3-

Signature of the committee members

1  
2  
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4  
5

**Actions taken by hod**

Action #1 – Suggested different elective subjects for the student.

Action #2 – Provided unit-wise syllabus material.

Action #3 –

HOD Signature



*S. S. N. M.*



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DEPARTMENT : Life Science

Faculty work Register Audit for academic year: 2021-2022

Activities	Checked ON	I BT.Z.C	II BT.Z.C	III BT.Z.C	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√	√	√	

Points for Improvement Suggested by AC

Action taken HOD



**AAA Reports and Details  
on  
Follow-up Actions**



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2	B.G. MANOHAR	Member	
3	T. RAMANJANEYULU	Member	
4	S. THALICEEM	Member	
5	P. SRILAKSHMI	Member	

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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Computer Science

Question Paper Audit for Academic

Year: 2021-2022

S. No.	COMMENTS	I BSC	II BSC	III BSC	Remarks
1	Whether all the Units are covered in Question Paper?	Y			
2	Whether Question Paper covered both theory and problems?	Y			
3	Whether any Questions was out of Syllabus?	N			
4	Is there any mistake spelling error/in complete information in Question Paper?	N			
5	Whether Question are mapped to Cos?	Y			
6	Whether Blooms Taxonomy was followed?	Y			

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- Some spelling mistakes are identified  
In question paper.

Action #1 -Assigned one  
faculty

Member to monitor after  
preparation of the question  
paper.



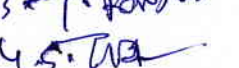


Suggestion # 2-

Action #2 -

Suggestion # 3-

Action #3

Signature of the committee member

1.   
2.   
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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Computer Science  
22

Course File Audit for Academic Year :2021-

S. No.	Contents	I BSC	II BSC	III BSC	Remarks
1	Institute Vision & Mission	√			
2	Program Vision-Mission	√			
3	PEO and PO's & PSO's	√			
4	Course Syllabus & Course Time Table	√			
5	Course Objective	√			
6	Course Outcome	√			
7	Course Plan & Unit Plan	√			
8	Lesson Plan	√			
9	Contents beyond syllabus	√			
10	Website Reference for self learning	√			
11	Lecture Notes	√			
12	Tutorial Sheets	√			
13	Unit wise question bank	√			
14	Attendance Register /Log Book	√			
15	Assignments Unit-wise	√			



16	Internal Question Papers With Key	√			
17	Sample Answer Sheets	√			
18	Continuous Evaluation marks(tests/ Assignments)	√			
19	Record of remedial classes	√			
20	University Question papers	√			
21	Result Analysis	√			
22	Mapping on CO's, PO & PSO	√			
23	Course Outcome Assessment sheet(Attachment Sheet)	√			
24	Gaps and Plan's for add on Programs	√			
25	Guest Lecturers conducted	×			

Point for improvement Suggested by AC

Action taken by HOD

Suggestion # 1- Need to provide lab manuals

Action # 1 Provided lab manuals


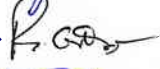



Suggestion # 2- need to take remedial classes  
For some subjects

Action # 2 assigned faculty for  
remedial classes.

Suggestion # 3

Action # 3

Signature of Committee members

1. 
2. 
3. 
4. 
5. 





# SRINIVASA DEGREE COLLEGE

Muddanuru Road, Beside R.D.O. office Jammalamadugu-516434 Y.S.R Dist, A.P.

(AFFILIATED TO YOGI VEMANA UNIVERSITY)

Phone: 6302406160, 9491127724, 9849648867,

Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Computer Science

Library Audit for Academic year: 2021-2022

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities (Water/fan/Light, etc..)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1- Need to update volumes and awareness among  
The students in the usage of digital library.

Action #1 Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.


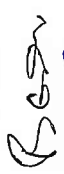



Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1. 
2. 
3. 
4. 
5. 





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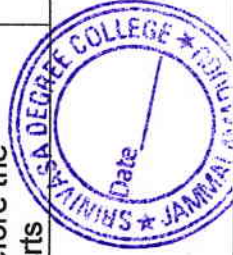
Phone: 6302406160, 9491127724, 9849648867,

Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Computer Science

Class Monitor Audit for Academic Year : 2021-2022

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√						
b.	Electives selection	x						
c.	Subject Assignment to faculty members	√						
d.	Lab manual preparation if any	√						
e.	College level calendar of events	√						
f.	Departmental Calendar of events	√						
g.	Time Table Preparation	√						
h.	Lesson plan	√						



	i. List of students approved by Principal's office	Two week before the semester starts	✓					
2.	<b>Activities after commencement of classes</b>						✓	-
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓					
b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓					
c.	Students attendances and counseling, if needed	Every month	✓					
d.	Display of timetable for practical examinations	One week before semester end date	✓					
e.	finalization of IA marks and attendance	Five days before semester end date	✓					
f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓					

**Points for improvement suggested by AC**

Suggestion #1-Need to provide college-level calendar and event

Suggestion #2-Students attendants counselling needed .

Suggestion #3-

Signature of the committee members

1. *[Signature]*  
 2. *[Signature]*  
 3. *[Signature]*  
 4. *[Signature]*  
 5. *[Signature]*



HOD Signature

**Actions taken by hod**

Action #1 – Provided JNTUH syllabus copy and college calendar.

Action #2 – assigned one faculty to counsel the students about attendance.

Action #3 –



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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT : Computer Science  
2022

Faculty work Register Audit for academic year: 2021-

Activities	Checked ON	I BSC	II BSC	III BSC	Remarks
Weather students attendance register was entered every day and verified by HOD every month?	Every month	✓			
Frequency of entering performance of students in internal tests marks	Twice per semester	✓			
Frequency of sending internal assessment marks and attendance to student/guardian by	Twice per semester	✓			



SMS /post /emails/telephone						
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Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- student and parent under taking form about Attendance to be collected.      Action #1 -Undertaken forms collected starting of the semester from both students and parents





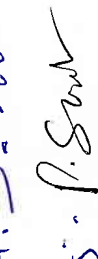
Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3- Assigned a faculty monitoring the students

Signature of the committee member

1. 
2. 
3. 
4. 
5. 



**AAA Reports and Details  
on  
Follow-up Actions**



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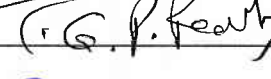

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Email: srinivasadegree.jmd@gmail.com

## QUALITY IMPROVEMENT COMMITTEE

A.Y.2021-2022

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	Y. CHANDRA SEKHAR	Chairman	
2	B.G. MANOHAR	Member	
3	G. MARU HUSAINI	Member	
4	T. GURU PRASAD REDDY	Member	
5	B. PRABHA KAR	Member	

Copy to:

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2. All the Departments
3. Examination Cell



  
Principal  
PRINCIPAL  
Srinivasa Degree College  
JAMMALAMADUGU.



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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Mathematical Science

Question Paper Audit for Academic

Year: 2021-2022

S. No.	COMMENTS	I B.SC	II B.SC	III B.SC	Remarks
1	Whether all the Units are covered in Question Paper?	Y			
2	Whether Question Paper covered both theory and problems?	Y			
3	Whether any Questions was out of Syllabus?	N			
4	Is there any mistake spelling error/in complete information in Question Paper?	Y			
5	Whether Question are mapped to Cos?	Y			
6	Whether Blooms Taxonomy was followed?				

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- Some spelling mistakes are identified  
In question paper.

Action #1 -Assigned one  
Member to monitor after



paper.

Suggestion # 2-

Suggestion # 3-

preparation of the question

Action #2 -

Action #3

Signature of the committee member

1. *V. C. S. V.*
2. *B. Logan*
3. *C. S. S.*
4. *R. G. R. Reddy*
5. *B. Prasad*





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**DEPARTMENT: Mathematical Science Course File Audit for Academic Year :**

**2021-2022**

S. No.	Contents	I B.SC	II B.SC	III B.SC	Remarks
1	Institute Vision & Mission	√			
2	Program Vision-Mission	√			
3	PEO and PO's & PSO's	√			
4	Course Syllabus & Course Time Table	√			
5	Course Objective	√			
6	Course Outcome	√			
7	Course Plan & Unit Plan	√			
8	Lesson Plan	√			
9	Contents beyond syllabus	√			
10	Website Reference for self learning	√			
11	Lecture Notes	√			
12	Tutorial Sheets	√			
13	Unit wise question bank	√			
14	Attendance Register /Log Book	√			



15	Assignments Unit-wise	√			
16	Internal Question Papers With Key	×			
17	Sample Answer Sheets	√			
18	Continuous Evaluation marks(tests/ Assignments)	√			
19	Record of remedial classes	√			
20	University Question papers	√			
21	Result Analysis	√			
22	Mapping on CO's, PO & PSO	√			
23	Course Outcome Assessment sheet(Attachment Sheet)	√			
24	Gaps and Plan's for add on Programs	√			
25	Guest Lecturers conducted	×			

Point for improvement Suggested by AC

Action taken by HOD

Suggestion # 1- Need to provide lab manuals

Action # 1 Provided lab manuals

Suggestion # 2- need to take remedial classes  
For some subjects

Action # 2 assigned faculty for  
remedial classes.

Suggestion # 3

Action # 3

Signature of Committee members

1. Y.C. Selva
2. B. Gov
3. C. Gov
4. R. Gov
5. B. Gov





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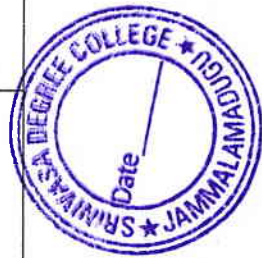
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DEPARTMENT: Mathematical Science

Library Audit for Academic year: 2021-2022

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities(Water/fan/Light, etc..)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1- Need to update volumes and awareness among  
The students in the usage of digital library.

Action #1 Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.

Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1. Yashu

2. Basu

3. Choudhary

4. K. P. Reddy

5. S. Reddy



**AAA Reports and Details  
on  
Follow-up Actions**



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2021-2022

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	V. VENKATATHULASI	Chairman	V. V. Thulasi
2	T. SAYYAD NABI	Member	T. Sayyad Nabi
3	T. JANJEEVA RAO	Member	T. C. Ranganath
4	P. VIJAYA BHASKAR	Member	P. Vijaya Bhaskar
5	B.G. MANDHAR	Member	B.G. Mandhar

Copy to:

1. Director
2. All the Departments
3. Examination Cell



*y. chesha*  
Principal  
Srinivasa Degree College  
JAMMALAMADUGU;

Suggestion # 1- student and parent under taking form about Action #1 -Undertaken forms collected starting of the semester from both students and parents

Attendance to be collected. Action #2

Suggestion # 2- Action #3

Suggestion # 3-

Signature of the committee member

1. V.V.Thulasi
2. T. Sanyal
3. T. S. Ramesh
4. P. Vijay Babu
5. B. G. Ravi





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Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Humanities

Question Paper Audit for Academic

Year: 2021-2022

S. No.	COMMENTS	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
1	Whether all the Units are covered in Question Paper?	Y			
2	Whether Question Paper covered both theory and problems?	Y			
3	Whether any Questions was out of Syllabus?	N			
4	Is there any mistake spelling error/in complete information in Question Paper?	N			
5	Whether Question are mapped to Cos?	Y			
6	Whether Blooms Taxonomy was followed?	Y			

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- The paper should based on blooms faculty

Action #1 – Instructed to

taxonomy.

To follow the same.

Suggestion # 2-

Action #2 -

Suggestion # 3-

Action #3

Signature of the committee member

1. V.V. Thylani
2. T. Sayle
3. T.C. Rayudu
4. P. vijay Bhaskar
5. B.G. Manu





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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Humanities  
22

Course File Audit for Academic Year :2021-

S. No.	Contents	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
1	Institute Vision & Mission	√			
2	Program Vision-Mission	√			
3	PEO and PO's & PSO's	√			
4	Course Syllabus & Course Time Table	√			
5	Course Objective	√			
6	Course Outcome	√			
7	Course Plan & Unit Plan	√			
8	Lesson Plan	√			
9	Contents beyond syllabus	√			
10	Website Reference for self learning	√			
11	Lecture Notes	√			
12	Tutorial Sheets	√			
13	Unit wise question bank	√			
14	Attendance Register /Log Book	√			
15	Assignments Unit-wise	√			



16	Internal Question Papers With Key	√			
17	Sample Answer Sheets	√			
18	Continuous Evaluation marks(tests/ Assignments)	√			
19	Record of remedial classes	√			
20	University Question papers	√			
21	Result Analysis	√			
22	Mapping on CO's, PO & PSO	√			
23	Course Outcome Assessment sheet(Attachment Sheet)	√			
24	Gaps and Plan's for add on Programs	√			
25	Guest Lecturers conducted	x			

Point for improvement Suggested by AC

Action taken by HOD

Suggestion # 1- Need to provide lab manuals

Action # 1 Provided lab manuals

Suggestion # 2- need to take remedial classes  
For some subjects

Action # 2 assigned faculty for  
remedial classes.

Suggestion # 3

Action # 3

Signature of Committee members

1. V.V. Thiruvani
2. T. Sanyal
3. T.S. Raju
4. P. Vijaya Bhaskar
5. B.G. Ram





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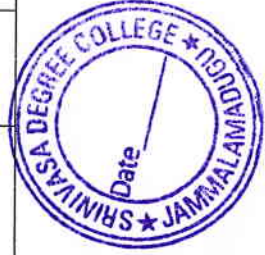
Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Humanities

Library Audit for Academic year: 2021-2022

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities(Water/fan/Light, etc.)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1- Need to update volumes and awareness among  
The students in the usage of digital library.

Action #1 Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.

Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1. V.V.Thulasi
2. T. Sayle
3. T.S.Pengulu
4. P. Vijaya Bhaskar
5. B.G. Raju





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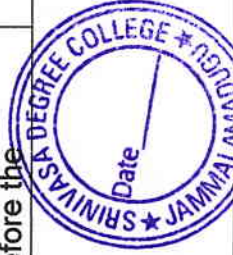
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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Humanities

Class Monitor Audit for Academic Year : 2021-2022

		I A	I B	II A	II B	III A	III B	Remarks
1.	<b>Activities before commencement of classes</b>							
	a.	Submission of staff requirement (if any) request to the principal	√	√				
	b.	Electives selection	x					
	c.	Subject Assignment to faculty members	√					
	d.	Lab manual preparation if any	√					
	e.	College level calendar of events	√					
	f.	Departmental Calendar of events	√					
	g.	Time Table Preparation	√					
	h.	Lesson plan	√					



	List of students approved by Principal's office	semester starts							
i.	Two week before the semester starts	✓							
2.	Activities after commencement of classes								
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓						
b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓						
c.	Students attendances and counseling, if needed	Every month	✓						
d.	Display of timetable for practical examinations	One week before semester end date	✓						
e.	finalization of IA marks and attendance	Five days before semester end date	✓						
f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓						

### Points for improvement suggested by AC

Suggestion #1 -Need to provide college-level calendar and event

Suggestion #2-Students attendants counselling needed .

Suggestion #3-

Signature of the committee members

1. V.v. Tulguri

2. T. Seyfar

3. T-S Pawale

u. P. vijay Bh

S. B. G. M



### Actions taken by hod

Action #1 – Provided JNTUH syllabus copy and college calendar.

Action #2 – assigned one faculty to counsel the students about attendance.

Action #3 –

T. Seyfar  
HOD Signature



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DEPARTMENT : Humanities

Faculty work Register Audit for academic year: 2021-2022

Activities	Checked ON	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√			
Frequency of entering performance of students in internal tests marks	Twice per semester	√			
Frequency of sending internal assessment marks and attendance to student/guardian by	Twice per semester	√			



SMS /post /emails/telephone					
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Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1- student and parent under taking form about Attendance to be collected.

Action #1 -Undertaken forms collected starting of the semester from both students and parents

Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3- Assigned a faculty monitoring the students

Signature of the committee member

1. V.V. Thulasi
2. T. Sayle
3. T.S. Raju
- M. P. Vijay Bharth
- S. B.G. - (Signature)



**AAA Reports and Details  
On  
Follow-up Actions**



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2022-23

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	B. PRABHAKAR	Chairman	B. Prabhakar
2	G. NARAYANA	Member	G. Narayana
3	P. SRILAKSHMI	Member	P. Srilakshmi
4	S. THASLEEM	Member	S. Thasleem
5	D. RAMANJANEYULU	Member	D. Ramanjaneyulu

*Y. Chidambaram*  
Principal  
PRINCIPAL

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Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Commerce Question Paper Audit for Academic Year: 2022-23

S. No.	COMMENTS	I B. Com(CA)	II B. Com(CA)	III B. Com(CA)	Remarks
1	Whether all the Units are covered in Question Paper?	√	N	√	
2	Whether Question Paper covered both theory and problems?	√	√	N	
3	Whether any Questions was out of Syllabus?	√	√	√	
4	Is there any mistake spelling error/in complete information in Question Paper?	N	√	√	
5	Whether Question are mapped to Cos?	√	√	√	
6	Whether Blooms Taxonomy was followed?	√	√	√	

Points for Improvement Suggested by AC

Action taken HOD

**Suggestion # 1-** Questions in the paper based on Bloom's taxonomy.

**Action #1-** Interacted with the Faculty to follows the same.

**Suggestion # 2-** Some questions are identified out Of Syllabus.

**Action #2-** same information Intimated to the concerned, Subject faculty

**Suggestion # 3-**

**Action #3-**

Signature of the committee member

1. B. Ravi  
2. G. Ravi  
3. P. Srinivas  
4. S. Tashir  
5. D. Ravi





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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: COMMERCE

Course File Audit for Academic Year: 2022-23

S. No.	Contents	I B. Com(CA)	II B. Com(CA)	III B. Com(CA)	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	×	√	
4	Course Syllabus & Course Time Table	√	√	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	√	
15	Assignments Unit-wise	√	√	√	
16	Internal Question Papers With Key	√	√	√	



17	Sample Answer Sheets	√	√	√	
18	Continuous Evaluation marks(tests/ Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	√	
21	Result Analysis	x	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	√	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	√	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide Faculty for III B. Com students regarding the mini project.

**Action # 1-** Provided guest For awareness mini project.

**Suggestion # 2-** Uses of LCD projectors for few Lecturers.

**Action # 2-**

**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

1. B. Perum
2. G. Anand
3. P. Shree
4. S. Tashim
5. D. Ramesh





# SRINIVASA DEGREE COLLEGE

Muddanuru Road, Beside R.D.O. office Jammalamadugu-516434 Y.S.R Dist, A.P.

(AFFILIATED TO YOGI VEMANA UNIVERSITY)

Phone: 6302406160, 9491127724, 9849648867,

Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Mathematical Science

Class Monitor Audit for Academic Year : 2021-2022

1.	Activities before commencement of classes	I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√						
b.	Electives selection	x						
c.	Subject Assignment to faculty members	√						
d.	Lab manual preparation if any	√						
e.	College level calendar of events	√						
f.	Departmental Calendar of events	√						
g.	Time Table Preparation	√						
h.	Lesson plan	√						
i.	List of students approved by	√						



	Principal's office	semester starts						
<b>2.</b>	<b>Activities after commencement of classes</b>							
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓					
b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓					
c.	Students attendances and counseling, if needed	Every month	✓					
d.	Display of timetable for practical examinations	One week before semester end date	✓					
e.	finalization of IA marks and attendance	Five days before semester end date	✓					
f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓					

### Points for improvement suggested by AC

Suggestion #1--Need to provide college-level calendar and event

Suggestion #2--Students attendants counselling needed .

Suggestion #3-

Signature of the committee members

1. B. Ravi  
 2. G. Nagaraj  
 3. P. Shankar  
 4.



U. S. Taahir  
 S. D. Ramesh

### Actions taken by hod

Action #1 – Provided JNTUH syllabus copy and college calendar.

Action #2 – assigned one faculty to counsel the students about attendance.

Action #3 –

*T. Ramesh*  
 HOD Signature



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DEPARTMENT : Mathematical Science

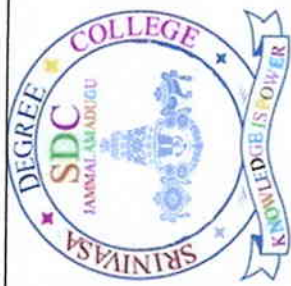
Faculty work Register Audit for academic year: 2021-2022

Activities	Checked ON	I B.SC	II B.SC	III B.SC	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√			
Frequency of entering performance of students in internal tests marks	Twice per semester	√			
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√			

Points for Improvement Suggested by AC



Action taken HOD



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DEPARTMENT: Commerce

Library Audit for Academic year: 2022-23

S. No.	Comments	Well-balanced/Only theory/Only Problem	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y/N	√	√	√	-	√	-	
2	Volumes/Journals/Publications	Y/N	√	√	√	-	√	-	
3	Basic Facilities(Water/fan/Light, etc..)	Y/N	√	√	√	-	√	-	
4	Digital Library Accessibility		√	√	√	-	√	-	
5	Project Reports		√	√	√	-	√	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1-** Need to Security about the student's bags and cell phones at the outside of the library racks.

**Action #1** we accept cc cameras to monitor the personal Belongs of the students

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

- ① B. Paul
- ② G. Naidu
- ③ P. Suresh
- ④ S. Tasleem
- ⑤ D. Ranjey





# SRINIVASA DEGREE COLLEGE

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Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Commerce

Class Monitor Audit for Academic Year :2022-23

		I A	I B	II A	II B	III A	III B	Remarks
1.	Activities before commencement of classes	√	-	√	-	√	-	
a.	Submission of staff requirement (if any) request to the principal	√	-	√	-	√	-	
b.	Electives selection	√	-	√	-	√	-	
c.	Subject Assignment to faculty members	√	-	√	-	√	-	
d.	Lab manual preparation if any	√	-	√	-	√	-	
e.	College level calendar of events	√	-	√	-	√	-	
f.	Departmental Calendar of events	√	-	√	-	√	-	
g.	Time Table Preparation	√	-	√	-	√	-	
h.	Lesson plan	√	-	√	-	√	-	



i.	List of students approved by Principal's office	Two week before the semester starts	✓	-	✓	-	✓	-
2.	Activities after commencement of classes		✓	-	✓	-	✓	-
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓	-	✓	-	✓	-
b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓	-	✓	-	✓	-
c.	Students attendances and counseling, if needed	Every month	✓	-	✓	-	✓	-
d.	Display of timetable for practical examinations	One week before semester end date	✓	-	✓	-	✓	-
e.	finalization of IA marks and attendance	Five days before semester end date	✓	-	✓	-	✓	-
f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓	-	✓	-	✓	-

### Points for improvement suggested by AC

**Suggestion #1-**Advise to the student to go for open electives which are in multiple designers.

**Suggestion #2-**Unit wise syllabus material the add needed

**Suggestion #3-**

Signature of the committee members


  
 1. B. V. ...  
 2. ...  
 3. ...

### Actions taken by HOD

**Action #1** – Suggested different elective subjects for the student.

**Action #2** –Provided unit-wise syllabus material.

**Action #3** –




  
 HOD Signature



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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT : Commerce

Faculty work Register Audit for academic year:2022-23

Activities	Checked ON	I A	II -A	III -A	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	✓	✓	✓	
Frequency of entering performance of students in internal tests marks	Twice per semester	✓	✓	✓	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	✓	✓	✓	



Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1 - Need to information about the students to their parents.

Action #1- Undertaken forms taken from students and parents at the time of the orientation program

Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3- Assigned a faculty monitoring the students

Signature of the committee member

① B. Sreek  
② G. Mani  
③ P. Sreedhar  
④ S. Thilak  
⑤ D. Sreenivas



**AAA Reports and Details  
on  
Follow-up Actions**



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Email: srinivasadegree.jmd@gmail.com

## QUALITY IMPROVEMENT COMMITTEE

A.Y.2022-23

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	B. PRABHAKAR	Chairman	B. Prabhakar
2	G. NARAYANA	Member	G. Narayana
3	T. GURU PRASAD REDDY	Member	T. G. Prasad Reddy
4	P. SREELAKSHMI	Member	P. Sree Lakshmi
5	S. THASCEEM	Member	S. THASCEEM

### Copy to:

1. Director
2. All the Departments
3. Examination Cell



*y. chud*  
Principal  
Srinivasa Degree College  
JAMMALAMADUGU.



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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: Management Question Paper Audit for Academic Year: 2022-23

S. No.	COMMENTS	I BBA	II BBA	III BBA	Remarks
1	Whether all the Units are covered in Question Paper?	-	√	√	
2	Whether Question Paper covered both theory and problems?	-	√	√	
3	Whether any Questions was out of Syllabus?	-	N	N	
4	Is there any mistake spelling error/in complete information in Question Paper?	-	N	N	
5	Whether Question are mapped to Cos?	-	√	√	
6	Whether Blooms Taxonomy was followed?	-	√	√	

Points for Improvement Suggested by AC

Action taken HOD

Suggestion # 1-Papers should base on blooms Taxonomy.

Action #1- Instructed with The faculty follows the same.

Suggestion # 2-

Action #2

Suggestion # 3-

Action #3

Signature of the committee member

1. B. Prabhakar
2. G. Narayana
3. T. G. Prasad Reddy
4. P. Srinivasan
5. S. THASLEEM





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DEPARTMENT: Management

Course File Audit for Academic Year: 2022-23

S. No.	Contents	I BBA	II BBA	III BBA	Remarks
1	Institute Vision & Mission	-	√	√	
2	Program Vision-Mission	-	√	√	
3	PEO and PO's & PSO's	-	√	√	
4	Course Syllabus & Course Time Table	-	√	√	
5	Course Objective	-	√	√	
6	Course Outcome	-	√	√	
7	Course Plan & Unit Plan	-	√	√	
8	Lesson Plan	-	√	√	
9	Contents beyond syllabus	-	√	√	
10	Website Reference for self learning	-	√	√	
11	Lecture Notes	-	√	√	
12	Tutorial Sheets	-	√	√	
13	Unit wise question bank	-	√	√	
14	Attendance Register /Log Book	-	√	√	
15	Assignments Unit-wise	-	√	√	
16	Internal Question Papers With Key	-	√	√	



17	Sample Answer Sheets	-	√	√	
18	Continuous Evaluation marks(tests/ Assignments)	-	√	√	
19	Record of remedial classes	-	√	√	
20	University Question papers	-	√	√	
21	Result Analysis	-	√	√	
22	Mapping on CO's, PO & PSO	-	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	-	√	√	
24	Gaps and Plan's for add on Programs	-	√	√	
25	Guest Lecturers conducted	-	x	x	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide guest Faculty for III BBA students regarding the mini project.

**Action # 1** Provided guest For awareness mini project For next academic year.

**Suggestion # 2-** Uses of LCD projectors for few Lecturers.

**Action # 2-**

**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

1. B. Prabhakar
2. G. Narayana
3. T. G. Prasad Reddy
4. P. Sree Lakshmi
5. S. THASLEEM





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Email: srinivasadegree.jmd@gmail.com

DEPARTMENT: LIFE SCIENCE Question Paper Audit for Academic Year: 2022-23

S. No.	COMMENTS	I B.SC	II B.SC	III B.SC	Remarks
1	Whether all the Units are covered in Question Paper?	N	√	√	
2	Whether Question Paper covered both theory and problems?	√	N	Y	
3	Whether any Questions was out of Syllabus?	√	v	N	
4	Is there any mistake spelling error/in complete information in Question Paper?	√	√	√	
5	Whether Question are mapped to Cos?	√	N	√	
6	Whether Blooms Taxonomy was followed?	N	√	N	

### Points for Improvement Suggested by AC

**Suggestion # 1-** Questions in the paper based on Bloom's taxonomy

**Suggestion # 2-** Some questions are identified out Of Syllabus.

**Suggestion # 3-**

Signature of the committee member

- 1.
2. T. Sayad Nabi
- 3.
4. G. Narayana
- 5.

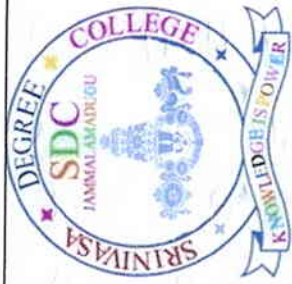
### Action taken HOD

**Action #1-** Interacted with the Faculty to Follows the same.

**Action #2 -** same information Intimated to the concerned, subject faculty

**Action #3-**





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DEPARTMENT: MANAGEMENT

Library Audit for Academic year: 2022-23

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y	Y	Y	-	Y	-	
2	Volumes/Journals/Publications	Y	Y	Y	-	Y	-	
3	Basic Facilities(Water/fan/Light, etc..)	Y	Y	Y	-	Y	-	
4	Digital Library Accessibility	Y	Y	Y	-	Y	-	
5	Project Reports	Y	Y	Y	-	Y	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1** Need to Security about the student's bags and cell phones at the outside of the library racks.

**Action #1** we accept cc cameras to monitor the personal Belongs of the students

**Suggestion # 2-**

**Action #2**

**Suggestion # 3-**

**Action #3**

**Signature of the committee member**

1, 

2, T. Sanyad N. N. N.

3, 

4, 

5, G. Narayana





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## DEPARTMENT: MANAGEMENT

Class Monitor Audit for Academic Year : 2022-23

1.	Activities before commencement of classes	I A	I B	II A	II B	III A	III B	Remarks
		a.	-	√	√	-	√	-
	Submission of staff requirement (if any) request to the principal	-	√	√	-	√	-	
b.	Electives selection	-	√	√	-	√	-	
c.	Subject Assignment to faculty members	-	√	√	-	√	-	
d.	Lab manual preparation if any	-	√	√	-	√	-	
e.	College level calendar of events	-	√	√	-	√	-	
f.	Departmental Calendar of events	-	√	√	-	√	-	
g.	Time Table Preparation	-	√	√	-	√	-	
h.	Lesson plan	-	√	√	-	√	-	



i.	List of students approved by Principal's office	Two week before the semester starts							
2.	<b>Activities after commencement of classes</b>								
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	After every test	Every month	One week before semester end date	Five days before semester end date	Performance in semester end examinations of college results		
b.	Performances of students in internal tests and action initiated for poor performances								
c.	Students attendances and counseling, if needed								
d.	Display of timetable for practical examinations								
e.	finalization of IA marks and attendance								
f.	Performance in semester end examinations								



**Points for improvement suggested by AC**

**Suggestion #1-** Advise to the student to go for open electives which are in multiple designers.

**Suggestion #2-** Unit wise syllabus material the add needed

**Suggestion #3-**

Signature of the committee members

1.   
 2. T Sayad Nabi  
 3.   
 S G. Narayana



**Actions taken by HOD**

**Action #1** – Suggested different elective subjects for the student.

**Action #2** – Provided unit-wise syllabus material.

**Action #3** –

**HOD Signature**



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**DEPARTMENT: MANAGEMENT**

**Faculty work Register Audit for academic year: 2022-23**

Activities	Checked ON	I BBA	II BBA	III BBA	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	-	✓	✓	
Frequency of entering performance of students in internal tests marks	Twice per semester	-	✓	✓	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	-	✓	✓	

**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1 -** Need to information about the students to their parents. **Action #1-** Undertaken forms taken from students and parents at the time of the orientation program.



Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3- Assigned a faculty monitoring the students

Signature of the committee member

1. 

2. T. Sugandha Devi

3. 

4. 

5. G. Narayanan





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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2022-23

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of The Faculty	Designation	Signature
1	V. VENKATA THILAKA	Chairman	
2	T. SAYYAD NABI	Member	
3	B.G. MANOHAR	Member	
4	G. MABU HUSAINI	Member	
5	G. NARAYANA	Member	

Copy to:

1. Director
2. All the Departments
3. Examination Cell



Principal

Srinivasa Degree College  
JAMMALAMADUGU.

**AAA Reports and Details  
on  
Follow-up Actions**



# SRINIVASA DEGREE COLLEGE

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DEPARTMENT: Life Science

Course File Audit for Academic Year: 2022-23

S. No.	Contents	I B.SC	II B.SC	III B.SC	Remarks
1	Institute Vision & Mission	√	√	√	
2	Program Vision-Mission	√	√	√	
3	PEO and PO's & PSO's	√	√	√	
4	Course Syllabus & Course Time Table	√	X	√	
5	Course Objective	√	√	√	
6	Course Outcome	√	√	√	
7	Course Plan & Unit Plan	√	√	√	
8	Lesson Plan	√	√	√	
9	Contents beyond syllabus	√	√	√	
10	Website Reference for self learning	√	√	√	
11	Lecture Notes	√	√	√	
12	Tutorial Sheets	√	√	√	
13	Unit wise question bank	√	√	√	
14	Attendance Register /Log Book	√	√	X	
15	Assignments Unit-wise	√	√	√	



16	Internal Question Papers With Key	√	√	√	
17	Sample Answer Sheets	√	√	√	
18	Continuous Evaluation marks(tests/ Assignments)	√	√	√	
19	Record of remedial classes	√	√	√	
20	University Question papers	√	√	√	
21	Result Analysis	√	√	√	
22	Mapping on CO's, PO & PSO	√	√	√	
23	Course Outcome Assessment sheet(Attachment Sheet)	X	√	√	
24	Gaps and Plan's for add on Programs	√	√	√	
25	Guest Lecturers conducted	√	√	√	

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1-** Need to provide guest Faculty for III BTZC students regarding the mini project.

**Action # 1-** Provided guest For awareness mini-project

**Suggestion # 2-**

**Action # 2-**

**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

1. 

2. 

3. T. Sankar

4. 

5. Narayana -





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DEPARTMENT: Life Science

Library Audit for Academic year:2022-23

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	√	√	√	-	√	-	
2	Volumes/Journals/Publications	√	√	√	-	√	-	
3	Basic Facilities(Water/fan/Light, etc..)	√	√	√	-	√	-	
4	Digital Library Accessibility	√	√	√	-	√	-	
5	Project Reports	√	√	√	-	√	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1** Need to Security about the student's bags and cell phones at the outside of the library racks.

**Action #1** - we accept cc cameras to monitor the personal Belongs of the students

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

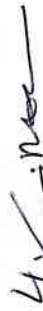
**Action #3-**

**Signature of the committee member**

1. 

2. 

3. T. Suresh

4. 

5. Nargyan





# SRINIVASA DEGREE COLLEGE

Muddanuru Road, Beside R.D.O. office, Jammalamadugu-516434 Y.S.R Dist, A.P.

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Phone: 6302406160, 9491127724, 9849648867,

Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Life Science

Class Monitor Audit for Academic Year : 2022-23

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√	-	√	-	√	-	
b.	Electives selection	x	-	√	-	√	-	
c.	Subject Assignment to faculty members	√	-	√	-	√	-	
d.	Lab manual preparation if any	√	-	√	-	√	-	
e.	College level calendar of events	√	-	√	-	√	-	
f.	Departmental Calendar of events	√	-	√	-	√	-	
g.	Time Table Preparation	√	-	√	-	√	-	
h.	Lesson plan	√	-	√	-	√	-	
i.	List of students approved by	√	-	√	-	√	-	



Principal's office		semester starts						
2.	<b>Activities after commencement of classes</b>							
	a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓	-	✓	-	✓
	b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓	-	✓	-	✓
	c.	Students attendances and counseling, if needed	Every month	✓	-	✓	-	✓
	d.	Display of timetable for practical examinations	One week before semester end date	✓	-	✓	-	✓
	e.	finalization of IA marks and attendance	Five days before semester end date	✓	-	✓	-	✓
	f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓	-	✓	-	✓

### Points for improvement suggested by AC

**Suggestion #1** - Advise to the student to go for open electives which are in multiple designers.

**Suggestion #2**- Unit wise syllabus material the add reeded

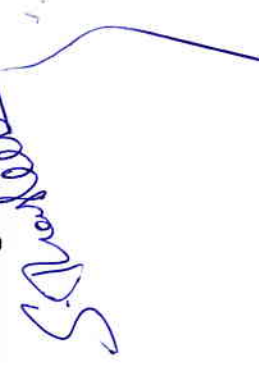
**Suggestion #3**-

Signature of the committee members

1. 
2. 
3. T. Suman 
4. 
5. Narayana 



HOD Signature



### Actions taken by HOD

**Action #1** – Suggested different elective subjects for the student.

**Action #2** – Provided unit-wise syllabus material.

**Action #3** –



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DEPARTMENT : Life Science

Faculty work Register Audit for academic year: 2022-23

Activities	Checked ON	I BT.Z.C	II BT.Z.C	III BT.Z.C	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√	√	√	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1** - Need to information about the students to their parents. **Action #1** - Undertaken forms taken from students and parents at the time of the orientation program




**Suggestion # 2-**

**Action #2**

**Suggestion # 3-**

**Action #3**

**Signature of the committee member**

1.   
2.   
3. T. Sorn  
4.   
5. Nayyaru



**AAA Reports and Details  
on  
Follow-up Actions**



# SRINIVASA DEGREE COLLEGE

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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2022-23

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

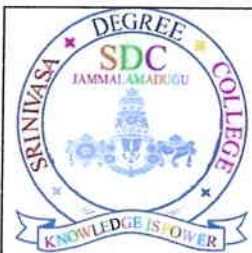
S. No.	Name of The Faculty	Designation	Signature
1	B.G. MANOHAR	Chairman	B.G. Manohar
2	T. GURU PRASAD REDDY	Member	T. Guruswamy
3	S. THASLEEM	Member	S. Thasleem
4	P. SREELAKSHMI	Member	P. Sreelakshmi
5	G. MABU HUSAIN	Member	G. Mabuhusain

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2. All the Departments
3. Examination Cell



*Y. Chud*  
Principal  
Srinivasa Degree College  
JAMMALAMADUGU



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DEPARTMENT: Computer Science

Question Paper Audit for Academic Year: 2022-23

S. No.	COMMENTS	I BSC	II BSC	III BSC	Remarks
1	Whether all the Units are covered in Question Paper?	√			
2	Whether Question Paper covered both theory and problems?	√			
3	Whether any Questions was out of Syllabus?	N			
4	Is there any mistake spelling error/in complete information in Question Paper?	N			
5	Whether Question are mapped to Cos?	√			
6	Whether Blooms Taxonomy was followed?	√			

Points for Improvement Suggested by AC

Action taken HOD

Suggestion #1 Some spelling mistakes are identified in question paper.

Action #1- Assigned one faculty

Member to monitor after

preparation of the question paper.


Suggestion # 2-

Action #2-

Suggestion # 3-

Action #3-

Signature of the committee member

1.   
2. T. Gunderam  
3. S. Prasad  
4. S. Prasad  
5. S. Prasad





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DEPARTMENT: Computer Science

Course File Audit for Academic Year: 2022-23

S. No.	Contents	I BSC	II BSC	III BSC	Remarks
1	Institute Vision & Mission	√			
2	Program Vision-Mission	√			
3	PEO and PO's & PSO's	√			
4	Course Syllabus & Course Time Table	√			
5	Course Objective	√			
6	Course Outcome	√			
7	Course Plan & Unit Plan	√			
8	Lesson Plan	√			
9	Contents beyond syllabus	√			
10	Website Reference for self learning	√			
11	Lecture Notes	√			
12	Tutorial Sheets	√			
13	Unit wise question bank	√			
14	Attendance Register /Log Book	√			
15	Assignments Unit-wise	√			
16	Internal Question Papers With Key	√			



17	Sample Answer Sheets	√			
18	Continuous Evaluation marks(tests/Assignments)	√			
19	Record of remedial classes	√			
20	University Question papers	√			
21	Result Analysis	√			
22	Mapping on CO's, PO & PSO	√			
23	Course Outcome Assessment sheet(Attachment Sheet)	√			
24	Gaps and Plan's for add on Programs	√			
25	Guest Lecturers conducted	×			

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1- Need to provide lab manuals**

**Action # 1-Provided lab manuals**





**Suggestion # 2- need to take remedial classes  
For some subjects**

**Action # 2- Assigned faculty for  
remedial classes.**

**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

1.   
2. T. Gururaj  
3.   
4.   
5. 





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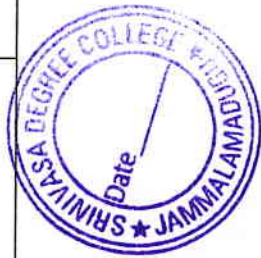
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Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

DEPARTMENT: Computer Science

Library Audit for Academic year: 2022-23

S. No.	Comments	Well-balanced/Only theory/Only Problem	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	Y/N	√	√	√	-	√	-	
2	Volumes/Journals/Publications	Y/N	√	√	√	-	√	-	
3	Basic Facilities(Water/fan/Light, etc..)	Y/N	√	√	√	-	√	-	
4	Digital Library Accessibility		√	√	√	-	√	-	
5	Project Reports		√	√	√	-	√	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1-** Need to update volumes and awareness among  
The students in the usage of digital library.

**Action #1:** Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.

**Suggestion # 2-**

**Action #2:**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

1. P  
2. T. Gurgan  
3. S. Thobler  
4. Sibirani  
5. Gnan





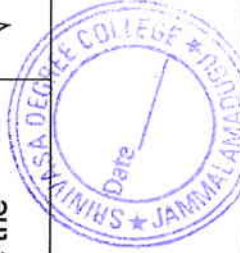
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 Email: [srinivasadegree.jmd@gmail.com](mailto:srinivasadegree.jmd@gmail.com)

## DEPARTMENT: COMPUTER SCIENCE

Class Monitor Audit for Academic Year : 2022-23

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√	-	√	-	-	√	
b.	Electives selection	√	-	√	-	-	√	
c.	Subject Assignment to faculty members	√	-	√	-	-	x	
d.	Lab manual preparation if any	√	-	√	-	-	√	
e.	College level calendar of events	√	-	√	-	-	√	
f.	Departmental Calendar of events	√	-	√	-	-	√	
g.	Time Table Preparation	x	-	√	-	-	√	
h.	Lesson plan	√	-	√	-	-	√	



	List of students approved by Principal's office	Two week before the semester starts				
<b>2.</b>	<b>Activities after commencement of classes</b>					
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	✓	-	-	✓
b.	Performances of students in internal tests and action initiated for poor performances	After every test	✓	-	-	✓
c.	Students attendances and counseling, if needed	Every month	✓	-	-	✓
d.	Display of timetable for practical examinations	One week before semester end date	✓	-	-	✓
e.	finalization of IA marks and attendance	Five days before semester end date	✓	-	-	✓
f.	Performance in semester end examinations	Performance in semester end examinations of college results	✓	-	-	✓

**Points for improvement suggested by AC**

**Suggestion #1** - Need to provide college-level calendar and event

**Suggestion #2**-Students attendants counselling needed .

**Suggestion #3**-

**Signature of the committee members**

1. *[Signature]*  
 2. T. Gowtham  
 3. S. Prashanth  
 4. *[Signature]*  
 5. *[Signature]*



**HOD Signature**

*[Signature]*

**Actions taken by HOD**

**Action #1** -- Provided JNTUH syllabus copy and college calendar.

**Action #2** --assigned one faculty to counsel the students about attendance.

**Action #3** --



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 Email: srinivasadegree.jmd@gmail.com

## DEPARTMENT: COMPUTER SCIENCE

Faculty work Register Audit for academic year: 2022-23

Activities	Checked ON	I BSC	II BSC	III BSC	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√	√	√	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1-** student and parent under taking form about Attendance to be collected.

**Action #1 -** Undertaken forms collected starting of the semester from both students and parents





**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-** Assigned a faculty monitoring the students

**Signature of the committee member**

1.   
2. T. Gnan  
3.   
4.   
5. 



**AAA Reports and Details  
on  
Follow-up Actions**



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## QUALITY IMPROVEMENT COMMITTEE

A.Y.2022-23

The following professors have appointed as a member of Department Quality Improvement Committee members and requested to Audit the departments as per the IQAC guidelines.

S. No.	Name of the Faculty	Designation	Signature
1	V. VENKATA THULASI	Chairman	
2	T. SAYYAD NAISI	Member	
3	G. NARAYANA	Member	
4	G. MABO ALUSAIN	Member	
5	B.G. MANDHAR	Member	

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2. All the Departments
3. Examination Cell



Principal  
Srinivasa Degree College  
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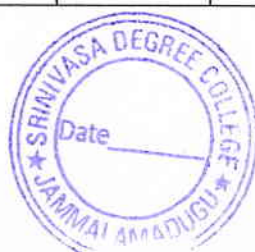
Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

**DEPARTMENT: Mathematical Science**

**Course File Audit for Academic Year: 2022-23**

S. No.	Contents	I B.SC	II B.SC	III B.SC	Remarks
1	Institute Vision & Mission	√			
2	Program Vision-Mission	√			
3	PEO and PO's & PSO's	√			
4	Course Syllabus & Course Time Table	√			
5	Course Objective	√			
6	Course Outcome	√			
7	Course Plan & Unit Plan	√			
8	Lesson Plan	√			
9	Contents beyond syllabus	√			
10	Website Reference for self learning	√			
11	Lecture Notes	√			
12	Tutorial Sheets	√			
13	Unit wise question bank	√			
14	Attendance Register /Log Book	√			
15	Assignments Unit-wise	√			
16	Internal Question Papers With Key	x			
17	Sample Answer Sheets	√			
18	Continuous Evaluation marks(tests/	√			



	Assignments)				
19	Record of remedial classes	√			
20	University Question papers	√			
21	Result Analysis	√			
22	Mapping on CO's, PO & PSO	√			
23	Course Outcome Assessment sheet(Attachment Sheet)	√			
24	Gaps and Plan's for add on Programs	√			
25	Guest Lecturers conducted	x			

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1- Need to provide lab manuals**

**Action #1- Provided lab manuals**


**Suggestion # 2- need to take remedial classes  
For some subjects**

**Action # 2- assigned faculty for  
remedial classes.**

**Suggestion # 3-**

**Action # 3-**

**Signature of Committee members**

1. 
2. T. S. Mah.
3. G. M. C.
4. G. M. C.
5. B. G. M.





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## DEPARTMENT: MATHEMATICAL SCIENCE

Library Audit for Academic year: 2022-23

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	√	√	√	-	√	-	
2	Volumes/Journals/Publications	√	√	√	-	√	-	
3	Basic Facilities (Water/fan/Light, etc..)	√	√	√	-	√	-	
4	Digital Library Accessibility	√	√	√	-	√	-	
5	Project Reports	√	√	√	-	√	-	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion #1-** Need to update volumes and awareness among  
The students in the usage of digital library.

**Action #1:** Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.


**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3**

**Signature of the committee member**

1.   
2. T.S. Hale.  
3. Ganes.  
4. Ganes  
5. B.G. A





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## DEPARTMENT: MATHEMATICAL SCIENCE

Class Monitor Audit for Academic Year : 2022-23

1.	Activities before commencement of classes	I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√	-	-	√	√	-	
b.	Electives selection	x	-	-	√	√	-	
c.	Subject Assignment to faculty members	√	-	-	√	√	-	
d.	Lab manual preparation if any	√	-	-	√	√	-	
e.	College level calendar of events	√	-	-	√	√	-	
f.	Departmental Calendar of events	√	-	-	√	√	-	
g.	Time Table Preparation	√	-	-	√	√	-	
h.	Lesson plan	√	-	-	√	√	-	
i.	List of students approved by	√	-	-	√	√	-	



	Principal's office	semester starts							
<b>2.</b>	<b>Activities after commencement of classes</b>								
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	√	-	-	x	√	-	
b.	Performances of students in internal tests and action initiated for poor performances	After every test	√	-	-	√	√	-	
c.	Students attendances and counseling, if needed	Every month	√	-	-	√	√	-	
d.	Display of timetable for practical examinations	One week before semester end date	√	-	-	√	√	-	
e.	finalization of IA marks and attendance	Five days before semester end date	√	-	-	√	√	-	
f.	Performance in semester end examinations	Performance in semester end examinations of college results	√	-	-	√	x	-	

### Points for improvement suggested by AC

Suggestion #1-Need to provide college-level calendar and event

Suggestion #2-Students attendants counselling needed .

Suggestion #3-

Signature of the committee members

1. *[Signature]*  
 2. T.S. Naku  
 3. G.N.M.  
 4. G.V.  
 5. B.G.H.



HOD Signature  
*V.V. Thirumala*

### Actions taken by HOD

Action #1 – Provided JNTUH syllabus copy and college calendar.

Action #2 – assigned one faculty to counsel the students about attendance.

Action #3 –



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DEPARTMENT : Mathematical Science

Faculty work Register Audit for academic year: 2022-23

Activities	Checked ON	I B.SC	II B.SC	III B.SC	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	√	√	√	
Frequency of entering performance of students in internal tests marks	Twice per semester	√	√	√	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	√	√	√	

Points for Improvement Suggested by AC




Action taken HOD

Suggestion # 1- student and parent under taking form about Attendance to be collected. Action #1 -Undertaken forms collected starting of the semester from both students and parents

Suggestion # 2- Action #2

Suggestion # 3- Action #3

Signature of the committee member

1.   
2. T.S.Nale.  
3. G.Ner.  
4. G.Ner.  
5. B.G.P.



**AAA Reports and Details  
on  
Follow-up Actions**



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1	B.G. MANOHAR	Chairman	B.G.M
2	G. MABU HUSSAIN	Member	G.M.
3	T. RAMANJANEYULU	Member	T.R.
4	S. HASCEEM	Member	S.H.
5	V. VENKATA HUGASI	Member	V.V.

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3. Examination Cell



*Y. Chandra*  
Principal  
PRINCIPAL  
Srinivasa Degree College  
JAMMALAMADUGU.



# SRINIVASA DEGREE COLLEGE

Muddanuru Road, Beside R.D.O. office Jammalamadugu-516434 Y.S.R Dist, A.P.

(AFFILIATED TO YOGI VEMANA UNIVERSITY)

Phone: 6302406160, 9491127724, 9849648867,

Email: srinivasadegree.jmd@gmail.com

**DEPARTMENT: Humanities**

**Question Paper Audit for Academic Year: 2022-23**

S. No.	COMMENTS	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
1	Whether all the Units are covered in Question Paper?	√			
2	Whether Question Paper covered both theory and problems?	√			
3	Whether any Questions was out of Syllabus?	N			
4	Is there any mistake spelling error/in complete information in Question Paper?	N			
5	Whether Question are mapped to Cos?	√			
6	Whether Blooms Taxonomy was followed?	√			

**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1-**The paper should based on blooms taxonomy.

**Action #1-** Instructed to faculty To follow the same.

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

1. B. G. U  
2. G. U.  
3. T. P.  
4. S. Thobher.  
5. U.





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DEPARTMENT: Humanities

Course File Audit for Academic Year: 2022-23

S. No.	Contents	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
1	Institute Vision & Mission	√			
2	Program Vision-Mission	√			
3	PEO and PO's & PSO's	√			
4	Course Syllabus & Course Time Table	√			
5	Course Objective	√			
6	Course Outcome	√			
7	Course Plan & Unit Plan	√			
8	Lesson Plan	√			
9	Contents beyond syllabus	√			
10	Website Reference for self learning	√			
11	Lecture Notes	√			
12	Tutorial Sheets	√			
13	Unit wise question bank	√			
14	Attendance Register /Log Book	√			
15	Assignments Unit-wise	√			



16	Internal Question Papers With Key	√			
17	Sample Answer Sheets	√			
18	Continuous Evaluation marks(tests/ Assignments)	√			
19	Record of remedial classes	√			
20	University Question papers	√			
21	Result Analysis	√			
22	Mapping on CO's, PO & PSO	√			
23	Course Outcome Assessment sheet(Attachment Sheet)	√			
24	Gaps and Plan's for add on Programs	√			
25	Guest Lecturers conducted	x			

**Point for improvement Suggested by AC**

**Action taken by HOD**

**Suggestion # 1- Need to provide lab manuals**

**Action #1- Provided lab manuals**

**Suggestion # 2- need to take remedial classes**

**Action #2- assigned faculty for**

For some subjects

remedial classes.

**Suggestion # 3**

**Action #3-**

**Signature of Committee members**

1. B.G.M.
2. G. M.
3. T. R.
4. S. S.
5. H.





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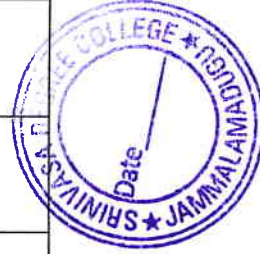
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DEPARTMENT: Humanities

Library Audit for Academic year: 2020-21

S. No.	Comments	T1	T2	Ref	Other	Journal	Project work	Remark
1	Faculty to Book Ratio	√	√	√	-	√	-	
2	Volumes/Journals/Publications	√	√	√	-	√	-	
3	Basic Facilities(Water/fan/Light, etc..)	√	√	√	-	√	-	



4	Digital Library Accessibility		√	√	√	-	√	-
5	Project Reports		√	√	√	-	√	-

Points for Improvement Suggested by AC

Action taken HOD

**Suggestion #1-** Need to update volumes and awareness among  
The students in the usage of digital library.

**Action #1-** Assigned one faculty member to motivate  
And monitor the usage of digital resources and  
Ordered updated volumes.

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3-**

**Signature of the committee member**

1. B. G. H. H.  
2. G. M. H.  
3. T. P. R.  
N. S. T. S.  
S. S. H.





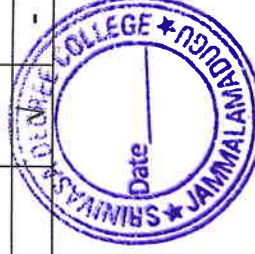
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DEPARTMENT: Humanities

Class Monitor Audit for Academic Year : 2020-21

1. Activities before commencement of classes		I A	I B	II A	II B	III A	III B	Remarks
a.	Submission of staff requirement (if any) request to the principal	√	-	√	-	√	√	
b.	Electives selection	×	-	√	-	√	√	
c.	Subject Assignment to faculty members	√	-	√	-	√	√	
d.	Lab manual preparation if any	√	-	√	-	√	√	
e.	College level calendar of events	√	-	√	-	√	×	
f.	Departmental Calendar of events	√	-	√	-	√	√	
g.	Time Table Preparation	√	-	√	-	√	√	
h.	Lesson plan	√	-	√	-	√	√	
i.	List of students approved by		-	√	-	√	√	



	Principal's office	semester starts							
<b>2.</b>	<b>Activities after commencement of classes</b>								
a.	Class room teaching quality(theory and lab courses)	First and last week of last every month and has when needed	√	-	x	-	√	x	√
b.	Performances of students in internal tests and action initiated for poor performances	After every test	√	-	x	-	√	-	√
c.	Students attendances and counseling, if needed	Every month	√	-	√	-	√	-	√
d.	Display of timetable for practical examinations	One week before semester end date	√	-	√	-	√	-	√
e.	finalization of IA marks and attendance	Five days before semester end date	√	-	√	-	√	-	√
f.	Performance in semester end examinations	Performance in semester end examinations of college results	√	-	√	-	√	-	√

**Points for improvement suggested by AC**

**Suggestion #1**-Need to provide college-level calendar and event

**Suggestion #2**-Students attendants counselling needed .

**Suggestion #3**-

**Actions taken by HOD**

**Action #1** – Provided JNTUH syllabus copy and college calendar.

**Action #2** –assigned one faculty to counsel the students about attendance.

**Action #3** –

**Signature of the committee members**

1. B. G. M  
 Dr. G. V. R. P.  
 Dr. J. S. P.  
 Dr. S. P.



**HOD Signature**

S. Thandeen



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**DEPARTMENT: Humanities**

**Faculty work Register Audit for academic year: 2020-21**

Activities	Checked ON	I B. COM (GEN)	II B. COM (GEN)	III B. COM (GEN)	Remarks
Whether students attendance register was entered every day and verified by HOD every month?	Every month	✓	✓	✓	
Frequency of entering performance of students in internal tests marks	Twice per semester	✓	✓	✓	
Frequency of sending internal assessment marks and attendance to student/guardian by SMS /post /emails/telephone	Twice per semester	✓	✓	✓	



**Points for Improvement Suggested by AC**

**Action taken HOD**

**Suggestion # 1 -** student and parent under taking form about Attendance to be collected.

**Action #1- Undertaken forms collected starting of the semester from both students and parents**

**Suggestion # 2-**

**Action #2-**

**Suggestion # 3-**

**Action #3- Assigned a faculty monitoring the students**

**Signature of the committee member**

- ① B. G. Mouni
- ② G. Mabelle
- ③ [Signature]
- ④ S. P. Member
- ⑤ [Signature]

